

**BOARD OF APPRENTICESHIP TRAINING  
(NORTHERN REGION)  
KANPUR**

**ANNUAL REPORT 2018-2019**

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## **INTRODUCTION**

The Board of Apprenticeship Training (NR), Kanpur was established in the year 1970. Since 1973, the Apprenticeship training of Engineering/Technology Degree & Diploma holders was brought under the purview of Apprentices Act 1961 by Apprentices (Amendment) Act 1973. Subsequently, in 1986 the Apprenticeship Training of 10+2 passed Vocational stream candidates was also brought under the purview of the Act by amendment in Apprentices Act 1961. This Board has been implementing Apprenticeship Training Scheme for Engineering/Technology Degree & Diploma holders and 10+2 Vocational passouts in the states of Uttar Pradesh, Uttarakhand, Rajasthan, Haryana, Punjab, Himachal Pradesh, Jammu & Kashmir, National Capital Territory of Delhi and Union Territory of Chandigarh, however w.e.f. 21.09.2017 the implementation of this scheme for 10+2 Vocational passouts has been transferred to Regional Directorate of Apprenticeship Training (RDAT) under Ministry of Skill Development and Entrepreneurship.

“Graduate and Technician (Diploma holder) Apprentices” under purview of this Board means an apprentice who holds or is undergoing training in order that he may hold a Degree or Diploma in Engineering, or Technology or Equivalent qualification granted by any institution recognised by the Government and undergoes Apprenticeship Training in any such subject fields in Engineering or Technology as may be prescribed.

The Officers of the Board are designated as Apprenticeship Advisers under the Act. The Apprenticeship Advisers decide the number of training places for Engg. Graduate and Technician (Diploma holder) apprentices to be engaged by individual employers under Central Sector i.e. Central Govt. Departments and Central Govt. Undertakings, State Sector i.e. State Govt. Departments and State Govt. Undertakings and Private Sector.

Engg. Graduate and Technician (Diploma holder) apprentices are paid stipend by the employers at least at the minimum rates prescribed under the Act. 50% of the minimum prescribed rate is reimbursed by the Central Govt. through the office of the Board to the employers.

The period of apprenticeship training is one year and may start on any date of the year. The employers are requested to effectively utilize the training facilities in their establishment so as to impart apprenticeship training to the eligible/interested aspirants. There is no guarantee of employment after training.

This Board now provides various services to stakeholders online through [www.mhrdnats.gov.in](http://www.mhrdnats.gov.in) portal which has been jointly launched by all four Regional Boards of Apprenticeship/Practical Training together. The portal provides various facilities to the stake holders to perform such as enrolment of aspirants, establishments and institutions; selection and engagement of apprentices by establishments; creating contracts, submitting periodical progress records of apprentices, raising of their re-imbusement claim and passing/admitting reimbursement claim by the Board. In addition, it also facilitates Ex. Apprentices in

applying for permanent employment through Post Apprenticeship Permanent Employment Module (PAPE) etc.

The Annual Report 2018-2019 covers the period of financial year from 1<sup>st</sup> April, 2018 to 31<sup>st</sup> March, 2019. The training places utilised indicate the number of apprentices who joined on any day during the period of financial year.

## **2. THE BOARD**

The Board is an autonomous organisation fully financed by the Govt. of India, Ministry of Human Resource Development, Department of Higher Education, New Delhi. It is registered as a Society under the Registration of Societies Act 1860.

The Board is reconstituted in every three years. During the term 29<sup>th</sup> June, 2017 to 28<sup>th</sup> June, 2020 the constitution of the Board is as follows:

<b>Sl.No.</b>	<b><u>Constituency</u></b>	<b><u>Name &amp; Address of the Members</u></b>
1.	Chairman	Prof. D.S. Chauhan Chairman, BOAT (NR) & Vice Chancellor GLA University, 17 km Stone, NH-2 Mathura-Delhi Road, PO. Chaumuhan Mathura-281406 <i>(The term of the present Chairman will expire on 06.11.2019)</i>
2.	Nominee of Ministry of HRD (Deptt. of Education), Govt. of India,	Shri P. Sasikumar Deputy Secretary (T) Govt. of India, Ministry of H.R.D. (Deptt. of Higher Education) Room No.221 'C', Shastri Bhawan, New Delhi-110001
3.	Nominee of State Govt. of Uttar Pradesh	Director Technical Education U.P. Vikas Nagar Kanpur-208002
4.	Nominee of State Govt. of Uttarakhand	The Secretary to the Govt. of Uttarakhand Technical Education Department, Secretariat, Dehradun (Uttarakhand)
5.	Nominee of State Govt. of Rajasthan	Director, Technical Education Department, Govt. of Rajasthan, W-6, Residency Road, Jodhpur-342001

- |     |   |  |
|-----|---|--|
| 6.  | Nominee of State Govt. of Haryana   | Director,<br>Technical Education, Haryana<br>Bays No.7-12, Sector-4,<br>Panchkula-134112 (Haryana)   |
| 7.  | Nominee of State Govt. of Punjab  | Director<br>Technical Education & Industrial Training<br>Punjab, Plot No. 1-A, Sector – 36-A<br>Chandigarh-160036  |
| 8.  | Nominee of State Govt. of Jammu & Kashmir   | The Secretary to the Govt. of J&K,<br>Technical Education Department,<br>Govt. of J&K, Civil Secretariat,<br>Srinagar (J&K)  |
| 9.  | Nominee of State Govt. of Himachal Pradesh  | Director<br>Technical Education<br>Vocational & Industrial Training (H.P.)<br>Sundar Nagar<br>Distt. Mandi – 174401 (H.P.)   |
| 10. | Nominee of National Capital Territory of Delhi.                                     | Director<br>Deptt. of Training & Tech. Education<br>Govt. of NCT of Delhi<br>Maya Muni Ram Marg, Pitampura<br>New Delhi-110034   |
| 11. | Nominee of Union Territory of Chandigarh  | Director<br>Technical Education<br>Union Territory Chandigarh<br>Punjab Engg. College Campus<br>Sector – 12, Chandigarh-160012   |
| 12. | Nominee of Federation of Indian Chambers of Commerce and Industry                   | Shri Praveen Manikpuri,<br>Deputy Director<br>Federation of Indian Chambers of Commerce and Industry (FICCI)<br>Federation House, Tansen Marg<br>New Delhi – 110001  |
| 13. | Nominee of Northern Regional Committee of All India Council for Technical Education | Dr. Manoj Kumar Tiwari<br>Regional Officer & Assistant Director<br>Northern Regional Office (NRO)<br>Govt. Polytechnic Campus,<br>Adjoining Directorate of Tech. Education Office<br>Vikas Nagar, Zoo Road,<br>Kanpur-208024 |

- |     |   |   |
|-----|---|---|
| 14. | Nominee of Public Sector Undertaking (Central Govt.)    | Shri Syed Hussain,<br>DGM (HR)<br>Transport Aircraft Division (TAD)<br>Hindustan Aeronautics Ltd.,<br>Chakeri<br>Kanpur-208008  |
| 15. | Nominee of Public Sector Undertaking (Central Govt.)    | Shri R.K. Gautam<br>Additional General Manager<br>Bharat Heavy Electricals Ltd. (BHEL)<br>Jhansi-284120   |
| 16. | Nominee of Ministry of Railway                          | Shri Chandra Shekhar Bahri,<br>Sr. Section Engr. (Workshop)<br>Room No.145, Mechanical Branch,<br>Northern Railway, (H.Q.), Baroda House,<br>New Delhi-110001   |
| 17. | Nominee of Ministry of Defence                          | Principal Director<br>Ordnance Factory Institute of Learning<br>Kalpi Road<br>Kanpur-208009   |
| 18. | Principal of Degree Institution                         | Prof. J.P. Saini<br>Vice Chancellor<br>Netaji Subhas University of Technology<br>Azad Hind Fauj Marg, Sector-3, Dwarka,<br>New Delhi-110078   |
| 19. | Principal of Diploma Institution                        | Shri R.K. Singh,<br>Principal,<br>Govt. Polytechnic<br>Lucknow-226016   |
| 20. | Representative of PHD Chamber of Commerce & Industry    | Dr. Jatinder Singh<br>Senior Secretary (Skill Development Committee)<br>PHD Chamber of Commerce & Industry<br>PHD House, 4/2 Siri Institutional Area<br>August Kranti Marg<br>New Delhi – 110016  |
| 21. | Representative of Confederation of Indian Industry (NR) | Shri Mukesh Gupta,<br>VP, Maruti Suzuki India Ltd.<br>Confederation of Indian Industry (CII)<br>U.P. State Council and<br>Principal Consultant & Regional Head<br>Tata Consultancy Service Ltd.<br>Plot A, Vibhuti Khand, Gomti Nagar<br>Lucknow – 226010 |

22. Permanent Invitee  
(Dy. Director, Voc. Edu. Delhi)
- Dr. L.K. Jha, Dy. Director (Voc.)  
Directorate of Education,  
Vocational Education Branch  
Govt. of NCT of Delhi  
Room No.119-120 Old Patrachar Building, Timarpur  
Delhi - 110054
23. Co-opted Member  
To be nominated by the  
Chairman
- Shri Mithilesh Kumar Singh,  
General Manager  
NTPC, Talcher Thermal  
P.O. Talcher Thermal  
Dist. Angul-759 101, Orissa
24. Co-opted Member  
To be nominated by the  
Chairman
- Dr. Abhishek Chaturvedi  
Director  
Kanpur Education Society  
111/333, Ashok Nagar  
Kanpur-208012.
25. Representative from  
Industries/ Institutions
- Shri Amit Agarwal,  
Finance Secretary  
Aravali Institute of Technical Studies  
Aravali Knowledge Campus, Umarda,  
Udaipur-313015 (Rajasthan)
26. Representative from  
Industries/ Institutions
- Dr. Kripa Shankar  
Ex. Emeritus Fellow  
Department of Mechanical Engineering  
IIT, BHU  
Varanasi-221005
27. Representative from  
Industries/ Institutions
- Dr. Meeta Jamal  
Associate Professor  
Dayanand Women's Training College  
12/481 Macrobert Ganj,  
Kanpur-208001
28. Representative from  
Industries/ Institutions
- Shri T.R. Chaudhary,  
Team Leader-HR,  
Saint Gobain India Ltd.,  
Plot No.SP-1, Kaharan Industrial Area  
Bhiwadi Extn., Bhiwadi,  
Alwar, Rajasthan
29. Representative from  
Industries/ Institutions
- Prof. B. V. Phani  
Dean-Resources & Alumni,  
Indian Institute of Technology  
Kanpur-208016

30. Representative from Industries/ Institutions  
Shri Pritam Shetty,  
Manager-Statutory Compliance,  
WIPRO Ltd.,  
Plot No. 480/81, Phase 3, Udyog Vihar,  
Gurgaon – 122016, Haryana
31. Representative from Industries/ Institutions  
Shri Jayant Krishna  
Executive Director & Chief Operating Officer,  
National Skill Development Corporation  
Block-1, Clanon Collection (Qutab Hotel)  
Shaheed Jeet Singh Marg  
New Delhi -110016
32. Representative from Industries/ Institutions  
Shri Mukesh Ahlawat, Head-HR  
Varroc Polymers Pvt. Ltd.,  
Plot No.35A, Udyog Vihar,  
Greater Noida-201306 (U.P.)
33. Representative from Industries/ Institutions  
Shri Alok Misra, Principal  
Govt. Polytechnic,  
Pandey Gaon, Kotabagh,  
Nainital -263159  
Uttarakhand
34. Member Secretary  
Shri S.K. Mehta  
Director  
Board of Apprenticeship Training (NR),  
Kanpur-208024

### **3. THE OBJECTIVES OF THE BOARD**

Memorandum of Association, Board of Apprenticeship Training (Northern Region) registered as Society under the Registration of Societies Act 1860, the following objectives have been laid down.

- (i) To establish a permanent liaison between technical institutions and the industry in the Northern Region, comprising of the states of Uttar Pradesh, Rajasthan, Haryana, Punjab, Jammu & Kashmir, Himachal Pradesh, Uttarakhand, National Capital Territory of Delhi & U.T. of Chandigarh.
- (ii) To secure facilities for training in different establishments i.e. Government, Private and Public Sector Organisations for the products of Technical & Vocational Institutions.
- (iii) To make selections for placement from amongst the applicants who wish to undergo training.
- (iv) To make programme of training for trainees in consultation with them and the industry and other agencies concerned.
- (v) To supervise the training so arranged with the help of officers employed by the Board for the purpose.
- (vi) To provide advisory service in the area of practical training to technical institutions, the industry and other agencies, requiring the same.
- (vii) To undertake documentation of literature of various aspects of practical training.
- (viii) To arrange for dissemination of information on various aspects of practical training through lectures, films and other media of communications.
- (ix) To award certificates as may be appropriate to those who successfully complete the training course.
- (x) To institute and award stipends, scholarships, fellowships, prizes and medals in accordance with the Rules and Bye-laws.
- (xi) To disburse stipend for the trainees and make such other payments as agreed upon by the Govt. of India from time to time.
- (xii) To print and publish pamphlets, magazines and periodicals and issue advertisements that may be desirable for promotion of the objectives of the society.
- (xiii) To fix and demand such fees and other charges as may be laid down in the bye-laws made under the rules of society.
- (xiv) To levy and collect such charges as may be appropriate in respect of technical advice and services rendered to the various agencies by the society under the terms and conditions that may be laid down by the society.
- (xv) To implement the provisions of Apprentices Act 1961 so far as they relate to the training of Engg. Graduate, Technician and Technician (Vocational)



apprentices in exercise of powers conferred on the Board under the Act and within the limits specified in it.

- (xvi) To advise Apprenticeship Adviser and Central Apprenticeship Council for amendment of existing Rules under the Act.
- (xvii) To create Administrative, Technical, Ministerial and other posts to ensure proper and satisfactory performance and to make appointments to the posts in accordance with Staff Service Rules and Recruitment Rules as approved by the Board and the Government of India.
- (xviii) To do all such other acts, deeds and things as are conducive to the attainment of the above objectives or any of them.

#### 4. **BOARD'S REPRESENTATION IN OTHER COMMITTEES**

During the year 2018-2019 the Director of the Board represented in the following committees:

1. All India Council for Technical Education, [AICTE], New Delhi.
2. All India Board of Vocational Education, New Delhi.
3. Central Apprenticeship Council, New Delhi.
4. Curriculum Revision Committee of Institute of Research, Development & Training, U.P., Kanpur.
5. State Board of Technical Education, Haryana.
6. State Apprenticeship Council, Rajasthan.
7. State Apprenticeship Council, Haryana.
8. Uttar Pradesh State Apprenticeship Council, Lucknow.

## **5. OFFICERS & STAFF OF THE BOARD**

The following members were employed in the office of the Board during the financial year 2018-19.

1.	Director	Shri S.K. Mehta
2.	Dy. Director	Shri A.K. Srivastava
3.	Assistant Director	1. Dr. Hem Chand (SC) 2. Shri Himanshu Rajan (OBC) 3. Shri Vivek Kumar (OBC) 4. Shri Sandeep Kumar 5. Vacant 6. Vacant
4.	Administrative-cum- Accounts Officer	Shri Jugnu Kumar
5.	Sr. Stenographer (P.A.)	Vacant
6.	Office Superintendent	Vacant
7.	Jr. Accountant	Vacant
8.	Assistant	1. Shri Mansoor Ali 2. Vacant
9.	Jr. Stenographer	1. Shri R.K. Tiwari 2. Shri Vijay Kumar Tiwari 3. Vacant
10.	U.D.C.	1. Shri A.K. Verma (OBC) 2. Shri Anupam Bajpai 3. Vacant 4. Vacant
11.	L.D.C.	1. Shri Shobh Nath (OBC) 2. Shri Dinesh Kumar (SC) 3. Shri Yogendra Dwivedi 4. Shri Neeraj Bajpai 5. Shri Jitendra Kumar Singh (OBC) 6. Shri Anand Roy (SC) 7. Shri Jitendra Mohan (SC) 8. Shri U.B. Singh (Ad-hoc) 9. Vacant

12.	Staff Car Driver	Vacant
13.	MTS - D.M.O.	Vacant
14.	MTS - Peon	<ol style="list-style-type: none"><li>1. Shri Narendra Singh (OBC) <i>(Voluntary Retired on 30.11.2018)</i></li><li>2. Shri Prem Singh Kushwaha (OBC) <i>(Voluntary Retired on 30.07.2018)</i></li><li>3. Shri Lakshram (SC)</li><li>4. Shri Vinod Kumar (OBC)</li></ol>
15.	MTS - Chowkidar	<ol style="list-style-type: none"><li>1. Shri Syed Hasan Raza</li><li>2. Shri Om Prakash (OBC)</li></ol>
16.	MTS-Chowkidar-cum-Mali	Shri Harjinder Singh (OBC)

## **6. FUNDS FOR STIPEND**

[For Engg. Graduate & Technician Apprentices]

The employers are required to pay stipend to the apprentices atleast at the minimum rates prescribed under the Act. 50% of the minimum prescribed rate is reimbursed by the Central Govt. through the office of the Board to the employers. An employer may pay stipend at the rates higher than the prescribed rates, but the Central Govt. share is restricted to 50% of the minimum rates prescribed. The rates of stipend paid to Engineering/Technology Graduate and Technician (Diploma holder) apprentices are as under:

		<b><u>Prescribed Rates per month (Rs.)</u></b>	
		<b><u>w.e.f. 23.03.2011</u></b>	<b><u>w.e.f. 23.12.2014</u></b>
i.	Graduates Apprentices (Engg./Tech. Degree holders)	Rs. 3560/- p.m	Rs. 4984/- p.m.
ii.	Sandwich Course (Students from Engg./Tech. Degree Institutions)	Rs. 2530/- p.m.	Rs. 3542/- p.m.
iii.	Technician Apprentices (Engg./Tech. Diploma holders)	Rs. 2530/- p.m.	Rs. 3542/- p.m.
iv.	Sandwich Course (Students from Engg./Tech. Diploma Institutions)	Rs. 2070/- p.m.	Rs. 2890/- p.m.

**FUNDS FOR ENGG. GRADUATE AND TECHNICIAN (DIPLOMA HOLDER)  
APPRENTICES**

The statement of Receipt and Payment of Stipend Fund account maintained by the office of the Board for the financial year 2018-2019 is given below:-

Amount in Rs.

<i>Receipt</i>	<b>OH-34</b>	<b>Total</b>
Opening Balance as on 01.04.2018	51102.69	51102.69
Grant-in-Aid received from Ministry of H.R.D. as 1st installment for 2018-19 in September, 2018	246171000.00	246171000.00
Grant-in-Aid received from Ministry of H.R.D. as 2nd installment for 2018-19 in January, 2019	160000000.00	160000000.00
Cancellation of outdated cheques	0.00	0.00
Interest on Saving Bank	0.00	0.00
<b>Total</b>	<b>406222102.69</b>	<b>406222102.69</b>
<b>Payments</b>		
Reimbursement of stipend to training establishments	403617159.00	403617159.00
<b>Total</b>	<b>403617159.00</b>	<b>403617159.00</b>
Closing Balance as on 31.03.2019		
(1) Canara Bank Saving Account	2127762.00	2127762.00
(2) State Bank of India, Current Account	477181.69	477181.69
<b>Total</b>	<b>2604943.69</b>	<b>2604943.69</b>

## **7. FUNDS FOR ESTABLISHMENT**

Separate Grant-in-Aid is received from the Ministry of Human Resource Development (Department of Higher Education) to meet the expenditure towards payment of salary, pension, traveling expenses, medical aid for staff and other expenses for the office of the Board.

The Receipt & Payment Account of Establishment Funds for the office of the Board for the financial year 2018-2019 are given below:

<i>Receipt</i>	Amount in Rs.			
	<b>OH-31</b>	<b>OH-35</b>	<b>OH-36</b>	<b>Total</b>
Opening Balance as on 01.04.2018	2722496.99	955870.00	2444907.00	6123273.99
Grant-in-Aid received from Ministry of H.R.D. as 1st installment for 2018-19 in May,2018	0.00	0.00	2819000.00	2819000.00
Grant-in-Aid received from Ministry of H.R.D. as 2nd installment for 2018-19 in June,2018	0.00	0.00	1408000.00	1408000.00
Grant-in-Aid received from Ministry of H.R.D. as 3rd installment for 2018-19 in August,2018	3667000.00	0.00	5516000.00	9183000.00
Grant-in-Aid received from Ministry of H.R.D. as 4th installment for 2018-19 in September,2018	1833000.00	0.00	2757000.00	4590000.00
Grant-in-Aid received from Ministry of H.R.D. as 5th installment for 2018-19 in October, 2018	918000.00	0.00	1943000.00	2861000.00
Grant-in-Aid received from Ministry of H.R.D. as 6th installment for 2018-19 in November, 2018	916000.00	0.00	1942000.00	2858000.00
Grant-in-Aid received from Ministry of H.R.D. as 7th installment for 2018-19 in December, 2018	916000.00	0.00	1940000.00	2856000.00
Grant-in-Aid received from Ministry of H.R.D. as 8th installment for 2018-19 in January, 2019	918000.00	0.00	2226000.00	3144000.00
Grant-in-Aid received from Ministry of H.R.D. as 9th installment for 2018-19 in February, 2019	916000.00	0.00	2225000.00	3141000.00
Grant-in-Aid received from Ministry of H.R.D. as 10th installment for 2018-19 in March, 2019	916000.00	0.00	2224000.00	3140000.00
Misc. Receipt	4590.00	0.00	0.00	4590.00
<i>Interest on Saving Bank</i>	139517.00	0.00	0.00	139517.00
Recovery from staff against advance	259578.00	0.00	0.00	259578.00
<b>Total</b>	<b>14126181.99</b>	<b>955870.00</b>	<b>27444907.00</b>	<b>42526958.99</b>

## Amount in Rs.

<i>Payment</i>	<b>OH-31</b>	<b>OH-35</b>	<b>OH-36</b>	<b>Total</b>
<b>A. Recurring</b>				
Pay & Allowances	0.00	0.00	21111023.00	21111023.00
Pension	6485215.00	0.00	0.00	6485215.00
Board's Contribution to N.P.S.	575854.00	0.00	0.00	575854.00
Retirement Benefits	339413.00	0.00	3220920.00	3560333.00
Travelling Allowances	830695.00	0.00	0.00	830695.00
Medical Aid	0.00	0.00	379863.00	379863.00
Leave Travel Concession	0.00	0.00	379481.00	379481.00
Staff Car Maintenance	101669.00	0.00	0.00	101669.00
Loan & Advances	0.00	0.00	0.00	0.00
Supervisory Development Programme	30000.00	0.00	0.00	30000.00
Refresher Course	0.00	0.00	0.00	0.00
Contingencies	5454622.64	0.00	0.00	5454622.64
<b>Total Recurring</b>	<b>13817468.64</b>	<b>0.00</b>	<b>25091287.00</b>	<b>38908755.64</b>
<b>B- Non-Recurring</b>				
Building	0.00	0.00	0.00	0.00
Equipments	0.00	622780.00	0.00	622780.00
<b>Total Non-Recurring</b>	<b>0.00</b>	<b>622780.00</b>	<b>0.00</b>	<b>622780.00</b>
<b>Closing Balance as on 31.03.2018</b>				
(i) Balance in bank	308713.35	333090.00	2353620.00	2995423.35
<b>Total Balance</b>	<b>308713.35</b>	<b>333090.00</b>	<b>2353620.00</b>	<b>2995423.35</b>

## 8. PROCUREMENT OF TRAINING PLACES

Under the provisions of the Act, the Board is required to notify the number of training places for Engineering Graduate and Technician (Diploma holder) apprentices required to be engaged by the employers under the Act.

The information regarding the total strength of the establishment including contractual staff in the establishment was provided by the employer to enable the Board to ascertain the training places by mutual understanding.

The number of training places available for Engineering Graduate and Technician (Diploma holder) apprentices in Central, State and Private Sector Establishments in various States and Union Territories of the Northern Region during the year 2018-2019 were as follows:

State/U.T.	Sector	No. of Estt./ Ind. Notified	No. of Training Places available		Total
			Graduate	Tech.(Dip.)	
Chandigarh	Central	6	12	20	32
	State	18	11	84	95
	Private	10	59	133	192
	<b>Total</b>	<b>34</b>	<b>82</b>	<b>237</b>	<b>319</b>
Delhi	Central	55	331	401	732
	State	18	27	57	84
	Private	164	413	173	586
	<b>Total</b>	<b>237</b>	<b>771</b>	<b>631</b>	<b>1402</b>
Haryana	Central	17	182	300	482
	State	18	2	14	16
	Private	682	2192	3937	6129
	<b>Total</b>	<b>717</b>	<b>2376</b>	<b>4251</b>	<b>6627</b>
H.P.	Central	7	55	61	116
	State	11	76	113	189
	Private	56	365	576	941
	<b>Total</b>	<b>74</b>	<b>496</b>	<b>750</b>	<b>1246</b>



J & K	Central	14	113	146	259
	State	30	185	265	450
	Private	18	19	161	180
	<b>Total</b>	<b>62</b>	<b>317</b>	<b>572</b>	<b>889</b>
Punjab	Central	23	102	156	258
	State	14	67	81	148
	Private	105	452	708	1160
	<b>Total</b>	<b>142</b>	<b>621</b>	<b>945</b>	<b>1566</b>
Rajasthan	Central	38	30	32	62
	State	37	79	85	164
	Private	120	881	1044	1925
	<b>Total</b>	<b>195</b>	<b>990</b>	<b>1161</b>	<b>2151</b>
Uttar Pradesh	Central	86	804	1680	2484
	State	190	384	1151	1535
	Private	818	2358	3801	6159
	<b>Total</b>	<b>1094</b>	<b>3546</b>	<b>6632</b>	<b>10178</b>
Uttarakhand	Central	12	23	35	58
	State	48	10	16	26
	Private	53	250	466	716
	<b>Total</b>	<b>113</b>	<b>283</b>	<b>517</b>	<b>800</b>
<b>Grand Total</b>		<b>2668</b>	<b>9482</b>	<b>15696</b>	<b>25178</b>

State/U.T.	No. of Estt./ Ind. Notified	Graduate	Technician	Total
Chandigarh	34	82	237	319
Delhi	237	771	631	1402
Haryana	717	2376	4251	6627
H.P.	74	496	750	1246
J & K	62	317	572	889
Punjab	142	621	945	1566
Rajasthan	195	990	1161	2151
U.P.	1094	3546	6632	10178
Uttarakhand	113	283	517	800
<b>Total</b>	<b>2668</b>	<b>9482</b>	<b>15696</b>	<b>25178</b>

## 9. SELECTION/PLACEMENT OF APPRENTICES

The employers are required to engage number of apprentices as notified by the Board.

The employers on their own can select Engineering Graduate and Diploma holder candidates who are found eligible for training as Apprentices under the Act or from the request of suitable candidates received through NATS portal applying for apprenticeship training in establishments.

In order to help the freshly passed out candidates, in applying for apprenticeship training in establishments, institutions are asked to guide them to enroll on NATS portal immediately after the result is declared/marksheet is issued.

Those aspirants who enroll themselves on NATS portal and upload required documents can apply for apprenticeship training to the establishment of their choice after verification of document by this Board. Once the apprentices join an establishment and contract is created by the establishment the same i.e. the contract is approved by the Board online.

Some establishments select the apprentices on their own and create contract on NATS portal for approval by this Board office. This office also conducts Bharti Mela at different locations to help the employers for selection/ engagement of candidates under Apprentices Act.

Some apprentices undergoing training are absorbed in the establishments, particularly in establishments of private sector whereas some of them get job in other establishments after training. However, those who do not get employment after apprenticeship training are given facility of applying for permanent employment through Post Apprenticeship Permanent Employment Module (PAPE Module) of NATS Portal.

After declaration of result in the year 2018, the number of candidates (aspirants) of states/ UT in Northern Region who enrolled themselves through NATS portal is given below:

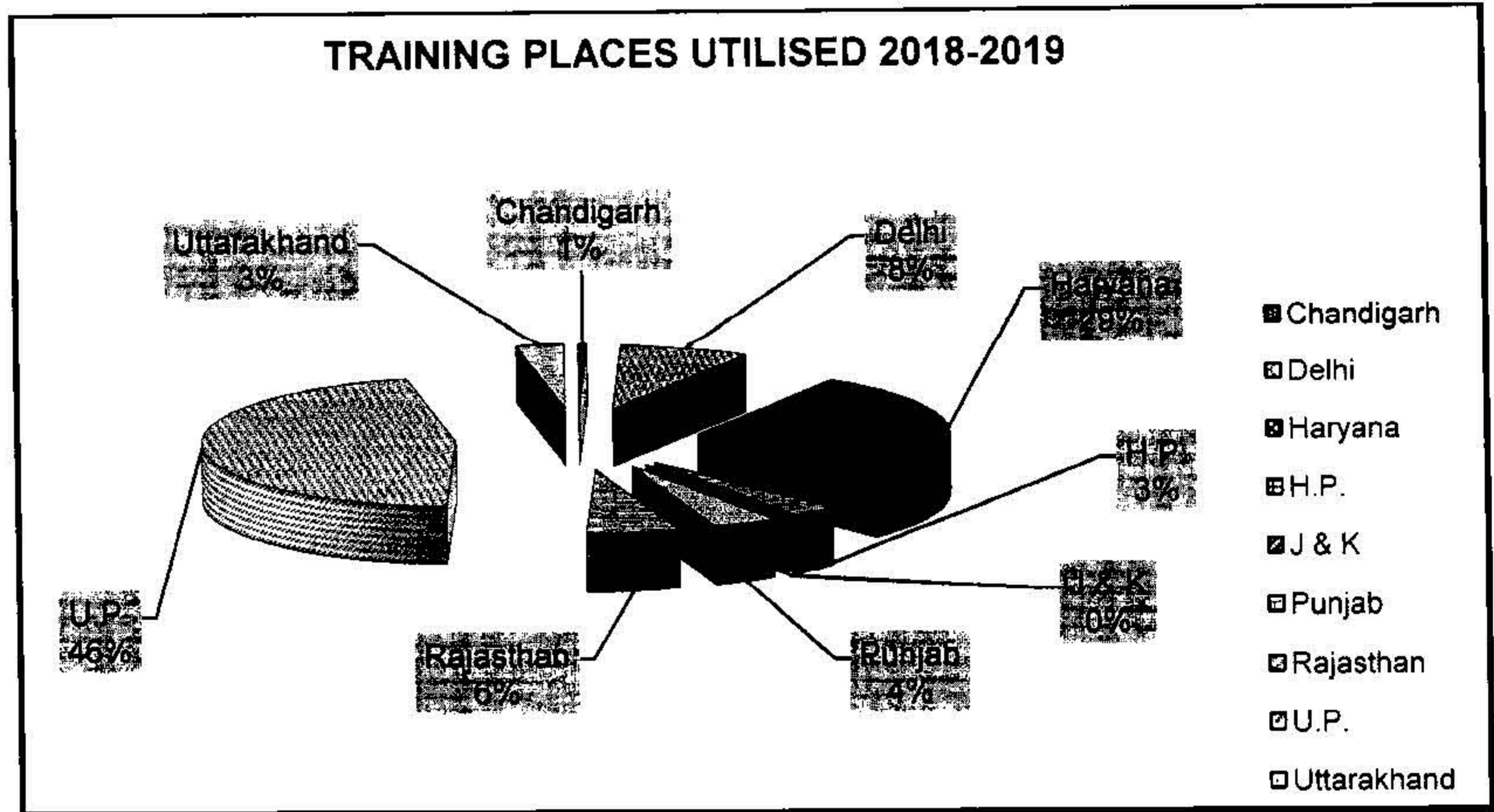
State/U.T.	Graduate	Technician	Total
Chandigarh	253	69	322
Delhi	2125	871	2996
Haryana	1554	1071	2625
H.P.	658	300	958
J & K	606	67	673
Punjab	1199	520	1719
Rajasthan	3828	1083	4911
U.P.	13624	13450	27074
Uttarakhand	1173	1514	2687
<b>Total</b>	<b>25020</b>	<b>18945</b>	<b>43965</b>

## 10. TRAINING PLACES UTILIZED

The details of Engineering Graduate & Technician (Diploma Holders) apprentices who joined in various States/Union Territories in Northern Region during the year are given below:

### NUMBER OF TRAINING PLACES UTILIZED FOR THE YEAR 2018-2019

State/U.T.	Graduate	Technician	Total
Chandigarh	30	23	53
Delhi	488	293	781
Haryana	821	1860	2681
Himachal Pradesh	116	158	274
J & K	1	0	1
Punjab	110	276	386
Rajasthan	280	278	558
Uttar Pradesh	1272	3054	4326
Uttarakhand	38	248	286
<b>Total</b>	<b>3156</b>	<b>6190</b>	<b>9346</b>



## 11. TRAINING PLACES UTILIZED BY SCHEDULED CASTE/ SCHEDULED TRIBE/OBC/ MINORITIES/HANDICAPPED & WOMEN

The Apprentices Act provides reservation of Training places for Scheduled Caste and Scheduled Tribe Candidates. Preference is given to such candidates who apply to Board for training.

During the year under report, out of the total Engg. Graduate & Technician apprentices engaged, the apprentices belonging to Scheduled Caste/Tribes, OBC, Minority Community, Handicapped & Women were as follows:

### NUMBER OF TRAINING PLACES UTILISED BY SC/ST/OBC/MINORITIES/ HANDICAPPED & WOMEN APPRENTICES FOR THE YEAR 2018-2019

State	Sch. Caste			Sch. Tribe			OBC			Minority			Handicapped			Women		
	G.	T.	Total	G.	T.	Total	G.	T.	Total	G.	T.	Total	G.	T.	Total	G.	T.	Total
Chandigarh	3	6	9	0	1	1	1	3	4	0	0	0	0	0	0	2	9	11
Delhi	53	40	93	7	0	7	118	100	218	30	15	45	3	1	4	114	23	137
Haryana	57	239	296	6	18	24	256	726	982	38	44	82	6	8	14	131	80	211
H.P	14	34	48	4	7	11	22	39	61	0	1	1	0	1	1	10	24	34
J & K	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Punjab	16	67	83	1	0	1	23	86	109	17	13	30	1	1	2	15	7	22
Rajasthan	21	48	69	2	8	10	90	108	198	21	13	34	2	2	4	25	41	66
U.P.	136	423	559	5	18	23	297	1552	1849	35	92	127	8	30	38	188	566	754
Uttarakhand	3	35	38	0	2	2	10	85	95	0	9	9	0	1	1	6	14	20
<b>TOTAL</b>	<b>303</b>	<b>892</b>	<b>1195</b>	<b>25</b>	<b>54</b>	<b>79</b>	<b>817</b>	<b>2699</b>	<b>3516</b>	<b>141</b>	<b>187</b>	<b>328</b>	<b>20</b>	<b>44</b>	<b>64</b>	<b>491</b>	<b>764</b>	<b>1255</b>

## **12. PROGRESS/FOLLOW-UP OF TRAINING**

After the Engineering Graduate/Technician/Technician (Voc.) Apprentices are engaged under the Act, the employers are required to prepare a programme of training for them and send the same to the office of the Board for approval. The various departments/sections in the establishment are considered. If the programme is suitable for training in the particular establishment, it is approved. During the training the apprentice is normally given a brief orientation of overall working of the organisation as first step in the programme. Then the apprentice spends specified period in each department/section, where he is attached to a supervisor. As there are large variations in the set-up of various establishments, no single programme is fixed for all the establishments.

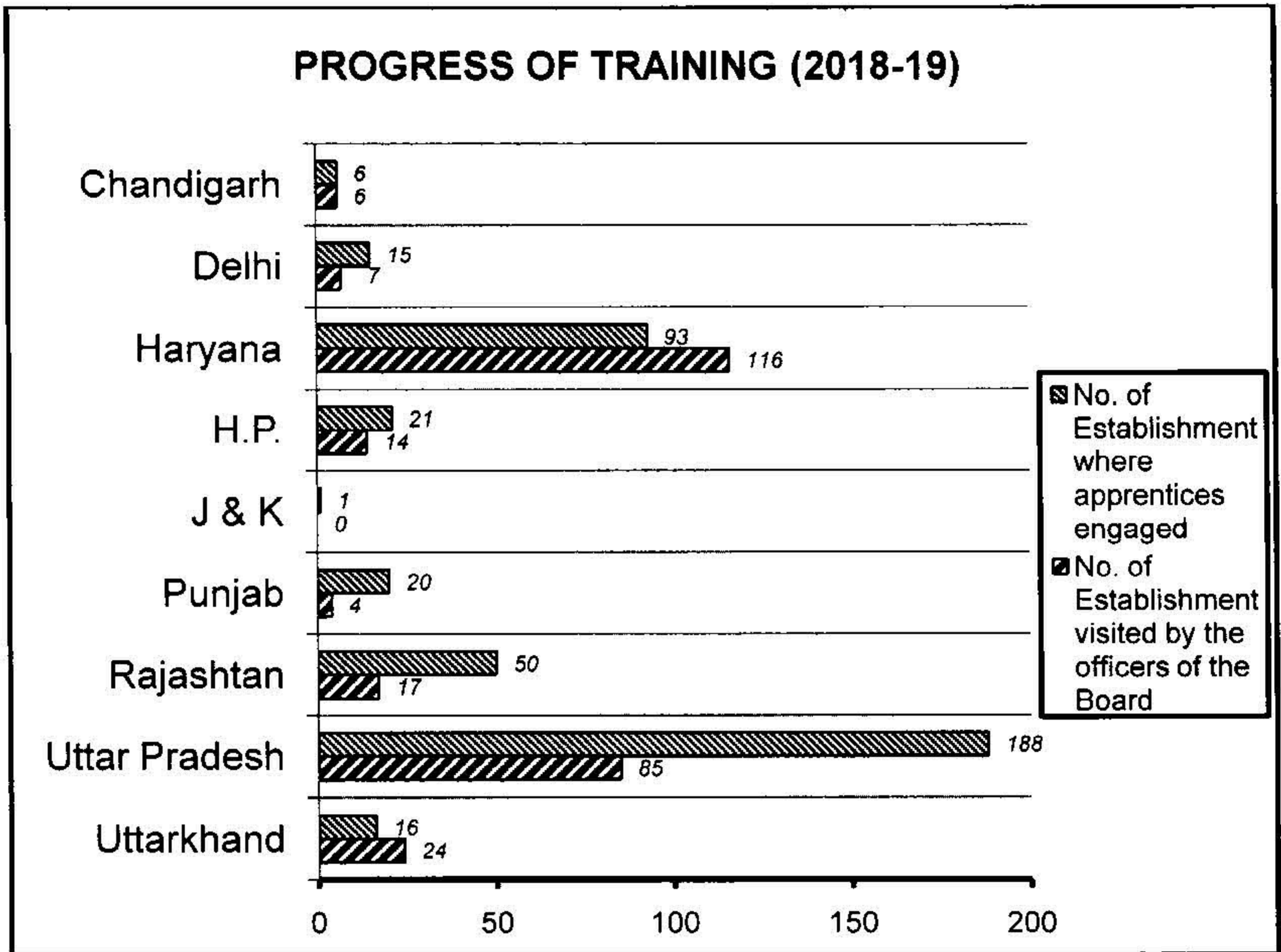
The progress of each apprentice is assessed by the employer and at the end of each quarter; a report is submitted to the Board in a form prescribed under the Apprenticeship Rules. The report gives the details of the area of training during the quarter, aptitude of training, performance, short comings etc. and the assessment. A close watch is kept on the progress and warning is issued, if required. In fact, the payment of stipend to the apprentice is subject to his progress being satisfactory.

Officers of the Board visit training establishments to follow-up the training under the Act. During these visits, meetings are held with the training staff, the supervisors and apprentices. Difficulties, if any, are discussed and sorted out.

The number of establishments where apprentices were engaged in various States/Union Territories in the Northern Region and the number of establishments visited by the officers of the Board during the year under report are as follows:

State	No. of Establishment where apprentices engaged	No. of Establishment visited by the officers of the Board
Chandigarh	6	6
Delhi	15	7
Haryana	93	116
H.P.	21	14
J & K	1	0
Punjab	20	4
Rajasthan	50	17
Uttar Pradesh	188	85
Uttarakhand	16	24
<b>TOTAL</b>	<b>410</b>	<b>273</b>

These visits also include those establishments, which were visited for various purposes though apprentices were not in position.



### 13. SUPERVISORY DEVELOPMENT PROGRAMMES FOR APPRENTICES

Supervisory Development Programmes were arranged at various establishments, where Engineering Graduate and Technician (Diploma Holder) apprentices were undergoing training. Lectures were arranged on various topics, so as to improve supervisory skills, Entrepreneurship, Management Techniques, Knowledge of Labour Laws, Consciousness about safety and safe working practices etc. In few of these programs apprentices working in different establishments also participated.

During the year under report 15 such programmes were conducted as given below :

Sl. No.	Name of Establishment	No. of Participants	Duration of Programme	Number of days
1.	Pricol Ltd., Gurgaon	30	01.04.2018 to 02.04.2018	3
2.	Sata Vikas India Private Limited, Faridabad	27	10.05.2018 to 11.05.2018	2
3.	Subros Limited, Gurgaon	27	27.05.2018 to 28.05.2018	2
4.	Dayco Power Transmission Private Limited, Gurgaon	26	25.06.2018 to 27.06.2018	3
5.	JBM Auto Limited, Faridabad	38	04.07.2018 to 05.07.2018	2
6.	Makino Auto Industries Pvt. Ltd., Noida	11	28.07.2018	1
7.	H.A.L., Lucknow	187	16.08.2018 to 18.08.2018	3
8.	Lucas TVS Ltd., Rewari, Haryana	42	12.09.2018 to 14.09.2018	3
9.	Magnetic Marelli Talbros Asia System Pvt. Ltd., Faridabad	45	22.11.2018 to 23.11.2019	2
10.	Minda Furukawa Electric Pvt. Ltd., Rewari	40	27.12.2018 to 29.12.2018	3
11.	Tata Motors Ltd., Pantnagar	129	16.01.2019 to 18.01.2019	3
12.	Keihin FIE Pvt. Ltd., Rewari	24	29.01.2019 to 31.01.2019	3
13.	H.A.L., Kanpur (1st Batch)	50	18.03.2019 to 20.03.2019	3
14.	Panipat Refinery (IOCL), Panipat	28	18.03.2019 to 20.03.2019	3
15.	H.A.L., Kanpur (2 <sup>nd</sup> Batch)	48	25.03.2019 to 27.03.2019	3
<b>Total</b>		<b>752</b>	--	--

#### **14. CAREER GUIDANCE PROGRAMMES (CGPs)**

The Board conducts Career Guidance Programmes in institutions for final year students. The faculty from small industries service Institutes, Banks, Small & large scale industries, Board etc. are invited to deliver lectures on Entrepreneurship, Job opportunities in large & small industries, and Financial Management, Personality Development and How to face interview and Apprenticeship Training etc.

During the Period under report 7 numbers of CGPs were conducted in following institutions on the dates mentioned against each.

Sl. No.	Name of Establishment	No. of Participants	Duration of Programme
1.	Govt. Polytechnic, Rewari	110	25.10.2018
2.	Amarpali Instt., Haldwani (Polytechnic)	25	02.11.2018
3.	Amarpali Instt., Haldwani (Degree)	22	02.11.2018
4.	Six Sigma Instt., Rudrapur	144	03.11.2018
5.	Phonics Group of Institution, Roorkee	158	14.11.2018
6.	Uttanchal College of Polytechnic (Uttanchal University), Dehradun	134	15.11.2018
7.	R.K. Polytechnic, Kithore, Meerut	48	19.02.2019
<b>Total</b>		<b>641</b>	--

#### **15. Radio Talk, meetings of Training Managers of Establishments/ Principals of Institutions, Bharti Mela/Counseling and Apprenticeship Awareness Programs**

In order to maintain liaison with Industries and the Institutions, the Board frequently arranges Radio Talks, meetings of the Principals of Institutions and the Training Managers/Officers of various establishments. This opportunity is taken to disseminate the information of apprenticeship training to the industries and the institutions to maximize the utilization of facilities available with the industries and human resources at institutions.

During the period under report the following programs were arranged.



i) (a) Meetings (Industry):

Sl. No.	Venue	No. of Participants	Date of Programme
1.	Power Grid Corporation of India Limited Training Institute, Gurgaon	16	12.04.2018
2.	Integrated Institute of Technology, Dwarka, New Delhi	9	22.06.2018
3.	NTPC Limited Power Management Institute, G.B. Nagar	13	29.06.2018
4.	Integrated Institute of Technology, Dwarka, New Delhi	12	13.07.2018
5.	Integrated Institute of Technology, Dwarka, New Delhi	12	27.07.2018
6.	Integrated Institute of Technology, Dwarka, New Delhi	12	10.08.2018
7.	Integrated Institute of Technology, Dwarka, New Delhi	11	24.08.2018
8.	Ganga Sichai Bhawan, Telibag, Lucknow	28	11.09.2018
9.	Arya College, Jaipur	5	24.09.2018
10.	Integrated Institute of Technology, Dwarka, New Delhi	14	14.10.2018
11.	Gail (India) Limited Training Institute, Noida	06	16.11.2018
12.	Integrated Institute of Technology, Dwarka, New Delhi	11	16.11.2018
13.	Integrated Institute of Technology, Dwarka, New Delhi	14	23.11.2018
14.	Integrated Institute of Technology, Dwarka, New Delhi	10	19.12.2018
15.	Integrated Institute of Technology, Dwarka, New Delhi	09	16.01.2018
16.	NTPC Limited Power Management Institute, G.B. Nagar	08	22.01.2019
<b>Total</b>		<b>190</b>	--

**(b) Meetings (Institution):**

Sl. No.	Venue	No. of Participants	Date of Programme
1.	Banasthali University, Jaipur	1	11.07.2018

**c) Industry/Institute interaction :**

Sl. No.	Venue	No. of Participants		Date of Programme
		Industries	Institutions	
1.	Ganga Sichi Bhawa, Irrigation Deptt. Lucknow	1	28	11.09.2018
2.	AICTE, New Delhi	60	40	25.09.2018
	<b>Total</b>	<b>61</b>	<b>68</b>	--

**(ii) Bharti Mela/Counseling:**

Sl. No.	Venue	No. of Participants			Date of Programme
		Industries	Institutions	Students	
1.	Arya College, Jaipur	3	-	36	24.09.2018

**(iii) Apprenticeship Awareness Programmes:**

Sl. No.	Venue	No. of Participants	Date of Programme
1.	Arya Bhatt College, Ajmer	200	03.08.2018
2.	Arya College, Jaipur	36	24.09.2018
3.	Prince Polytechnic Greater Noida, Gautam Budh Nagar	168	03.11.2018
4.	Aryan Institute of Technology (Diploma College), Ghaziabad	86	20.11.2018
5.	Aryan Institute of Technology (Graduate Wing), Ghaziabad	63	20.11.2018
	<b>Total</b>	<b>553</b>	

## 16. VISITS

The officers of the Board visit establishments as part of follow-up of training. The number of training establishments visited by the officers of the Board in various States/U.Ts. during the period under report have been indicated at item 12 above.

However, representatives from establishments visited the office of the Board to seek clarification etc. This opportunity is taken to explain them their obligations under the Act, the procedure for working on NATS portal etc.

(A) During the period under report, representatives from the following establishments visited the office of the Board.

1. Army Base Workshop, Meerut.
2. Mathura Refinery, Mathura.
3. Lucas-TVS, Pantnagar.
4. Delphi, Pantnagar.
5. INEI, Rewari.
6. ADRDE, Agra
7. Torrent Power Ltd., Agra
8. Ordnance Factory, Dehradun
9. Polyplex Corporation, Bajpur
10. Tata Motors, pant Nagar
11. Endurance Tech. Pvt. Ltd., Rudrapur
12. OPTO Electronics Factory, Dehradun
13. Brake India Pvt. Ltd., Sitarganj
14. Bajaj Auto Limited, Pantnagar
15. Competent Synergies Private Limited, Chandigarh
16. Central Scientific Instruments Organization, Chandigarh
17. RAPS Consultancy Private Limited, Chandigarh
18. Continental Device India Limited, Chandigarh
19. Slipco Construction Private Limited, New Delhi
20. M Intrgraph Limited, New Delhi
21. P.C. Solution Private Limited, New Delhi
22. Indian Oil Corporation, Marketing Division, New Delhi
23. Airpot Authority of India Limited, New Delhi
24. DRDO, New Delhi
25. Delhi Tranco Limited, New Delhi
26. NSIC Technical Service Centre, New Delhi
27. IBM India Private Limited ,New Delhi
28. Team Computers Private Limited, New Delhi
29. IRCON International Limited, New Delhi
30. National Building Construction Company (India) Limited, New Delhi

31. GAIL India Limited, New Delhi
32. Badarpur Thermal Power Station, New Delhi
33. Renovision Automation Services Private Limited, New Delhi
34. New Delhi Municipal Corporation, New Delhi
35. Rail Vikas Nigam Limited, New Delhi
36. Air India Engineering Services Limited, New Delhi
37. Engineers India Limited, New Delhi
38. Central Electricity Authority, New Delhi
39. Tata Power Distribution Private Limited, New Delhi
40. Central Water Commission, New Delhi
41. National Building Construction Company (India) Limited
42. Gas Authority India Limited, New Delhi
43. Rail Vikas Nigam Limited, New Delhi
44. Finsys Infotech Limited, Faridabad
45. J.B.M. Auto Limited, Faridabad
46. Sata Vikas India Private Limited, Faridabad
47. Escort Rail Equipment Division Limited, Faridabad
48. Escort Agri Machinery , Faridabad
49. Presto Stantest Private Limited, Faridabad
50. Magneti Marelli Talbros Chassis System Pvt. Ltd., Faridabad
51. Orient Electric, Faridabad
52. Talbros Automotive Components Pvt. Limited, Faridabad
53. Gee Ess Parecision Engineering Pvt. Limited, Faridabad
54. GKN Drive Line India Limited, Faridabad
55. New Allen Berry Works , Faridabad
56. Viventa By Taj-Surajkund, Faridabad
57. The National Small Industries Corporation Ltd., Faridabad
58. Marathan Electric Private Limited, Faridabad
59. JCB India Limited, Faridabad
60. GAIL Cckainsa Compressor Station, Faridabad
61. Secure Meters, Solan, H.P.
62. Mile Stones Gears Private Limited, Baddi, H.P.
63. Gabriel India Limited, Solan, H.P.
64. Havells India Limited, Solan, H.P.
65. Mahle Filter India Limited, Solan, H.P.
66. Hindustan Uni-Lever Limited, Baddi, H.P.
67. Mahindera & Mahindra Limited, Mohali Punjab
68. Swaraj Engine Limited, Mohali, Punjab
69. Northern Railway Workshop, Amritsar, Punjab
70. R.N.Gupta & Company, Ludhiana, Punjab
71. Power State Power Corporation Limited, Patiala, Punjab
72. Talwandi Saboo Private Limited, Mansa, Punjab
73. RSRTC, Jaipur

74. Genus Power & Infra. Jaipur
75. Mangalam Cement, Kota
76. Gravita India Ltd, Jaipur
77. EPSILON Healthcare India Ltd, Jaipur
78. REIL, Jaipur
79. Federal Mogul Ignition Pvt. Ltd., Alwar
80. RTU, Kota
81. JCB India Ltd., Jaipur
82. Mahindra & Mahindra, Jaipur
83. Omega Electronics, Jaipur
84. BOSCH Ltd. Jaipur
85. GAIL India Ltd., Jaipur
86. HAL Kanpur
87. ITI Limited, Raebareili
88. Loco Workshop, Charbag, Lucknow
89. ITI Limited, Manikapur, Gonda
90. Electricity Trg. Instt., Lucknow
91. Minor Irrigation & water Use, Lucknow
92. NTPC, Unchahar
93. Govt. Distt. Library, Raebareili
94. GAIL, Pata, Dibiyapur
95. Electro Med, Lucknow
96. Provincial Division, PWD, Kanpur
97. Tata Motors Ltd, Lucknow
98. Small Arms Factory, Kanpur
99. NTPC Shaktinagar
100. KESCO, Kanpur
101. Central Railways, Carriage & Wagon Shops, Jhansi
102. Ordnance Parachute Factory, Kanpur
103. Ordnance Factory, Kanpur
104. ALIMCO, Kanpur
105. Yara Fertilizers Ltd. Babrala, Budaun
106. National Sugar Institute, Kanpur
107. Kanpur Development Authority, Kanpur
108. Kanpur Nagar Nigam, Kanpur
109. Provincial Division PWD, Kanpur
110. AITH, Kanpur
111. N.E.Railway, Izatnagar, Bareilly
112. Jubilient Life sciences, Gajraula
113. Construction Division(Building), PWD, Bareilly
114. DLW, Varanasi
115. Kribhco Shyam Fertilizers Ltd, Shajahanpur

116. Eastern Software Systems Private Limited, G.B. Nagar
117. Advik Hi-Tech Private Limited, Gurgaon
118. Aforeserve.com Limited, G.B. Nagar
119. Amar Ujala Publications Ltd, G.B. Nagar
120. Apollo Hospitals, G.B. Nagar
121. Aricent Technologies (Holdings) Limited, Gurgaon
122. Bank of America, Gurgaon
123. BEUMER India Private Limited, Gurgaon
124. Bharat Electronics Limited, Ghaziabad
125. Bharat Heavy Electricals Limited- Amorphous Silicon Solar Photovoltaic Cell Plant, Gurgaon
126. Blue Star Limited, Gurgaon
127. Brakes India Private Limited, Gurgaon
128. BT Global Services Private Limited, Gurgaon
129. Canon India Private Limited, Gurgaon
130. Caparo Maruti Limited, Gurgaon
131. Carrier Airconditioning and Refrigeration Limited, Gurgaon
132. Clairden Solutions Limited, Gurgaon
133. Deki Electronics Limited, G.B. Nagar
134. Destinos India Gurus Private Limited, Gurgaon
135. Dhanuka Agritech Limited, Gurgaon
136. DKM Online private Limited, G.B. Nagar
137. Energy Efficiency Services Limited, G.B. Nagar
138. ERD Technologies Private Limited, G.B. Nagar
139. Feedback Highways OMT Private Limited, Gurgaon
140. Gabriel India Limited, Gurgaon
141. Gail Gas Limited, G.B. Nagar
142. Gas Authority of India Limited, G.B. Nagar
143. Genpact India Private Limited, Gurgaon
144. Global Autotech Limited, G.B. Nagar
145. Hella India Automotive Private Limited, Gurgaon
146. Honda Motorcycle & Scooter India Private Limited, Gurgaon
147. IBM India Private Limited, Gurgaon
148. KML Moldings (a unit of Krishna Maruti Limited), Gurgaon
149. MAHLE ANAND Filter Systems Private Limited, Gurgaon
150. Makino Auto Industries Private Limited, G.B. Nagar
151. Motherson Sumi Systems Limited, G.B. Nagar
152. Mynd Solutions Private Limited, Gurgaon
153. Napino Auto & Electronics Limited, Gurgaon
154. National Thermal Power Corporation - Power Management Institute, G.B. Nagar
155. One97 Communications Ltd. , G.B. Nagar
156. Oracle India Private Limited, G.B. Nagar

157. Pricol Limited, Gurgaon
158. QH Talbros Limited, Gurgaon
159. RailTel Corporation of India Limited, Gurgaon
160. Rajnar Facilities Private Limited, Gurgaon
161. RBS Services (P) Limited, Gurgaon
162. Rico Auto Industries Limited, Gurgaon
163. RITES Limited, Gurgaon
164. RN Logistic Private Limited, Gurgaon
165. Roop Automotives Limited, Gurgaon
166. Samsung India Electronics Limited, G.B. Nagar
167. SGS Teknics Manufacturing Private Limited, Gurgaon
168. Shri Ram Pistons, Ghaziabad
169. SKH Metals Limited, Gurgaon
170. SomicZF Components Private Limited, Gurgaon
171. Spicer India Private Limited, Gurgaon
172. Subros Limited, Gurgaon
173. Sun Vaccum Formers Private Limited, Gurgaon
174. Suprajit Engineering Limited, G.B. Nagar
175. Switzer Process Instrument Private Limited, Ghaziabad
176. Telecom Network Solutions Private Limited, G.B. Nagar
177. TRW Sun Steering Wheels Private Limited, Gurgaon
178. Varroc Polymers Private Limited, Gurgaon
179. Vedicsoft Solution, G.B. Nagar
180. VVDN Technologies Limited, Gurgaon

- (B) Representatives from various Degree and Diploma Institutions in the States/U.Ts. in the Northern Region visit the office of the Board to seek clarification, This opportunity is taken to explain them the working of the scheme especially the need for publicising the availability of training places to freshly passed out students from technical institutions as well as the procedure for selection and placement of apprentices in various establishments under the Act and working on NATS portal.

During the period under report, representatives from the following institutions visited the office of the Board.

1. J. P. Jahangirabad.
2. Shakambhari Institute of Higher Education and Technology, Roorkee
3. Himalayan University, Dehradun.
4. R.K.G.E.C., Pilkhwa, Hapur
5. Sri Ram Polytechnic, Muzaffarnagar
6. Shivalik College of Engg., Dehradun
7. BFIT Group of Institution, Dehradun
8. Neta Ji Subhash Chand Technical University, New Delhi

9. Integrated Institute of Technology, Dwarka, New Delhi
10. Govt. Polytechnic Women, Faridabad
11. Chandigarh Group of College of Engineering, Mohali, Punjab
12. Gulgar Group of Institution, Khanna, Ludhiana, Punjab.
13. Aryabhata College, Ajmer
14. Arya College of Engg & Tech, Jaipur
15. AITS, Udaipur
16. Rama University, Kanpur
17. Lucknow Polytechnic, Lucknow
18. Govt. Polytechnic, Kanpur
19. RDRD Girls Polytechnic, Kanpur
20. Govt. Polytechnic, Bareilly
21. Allen House Instt. of Technology, Kanpur
22. Feroz Gandhi Polytechnic, Raebareli
23. IIT, Kanpur
24. CSJM University, Kanpur
25. Mahrishi University, Sitapur
26. DPG Institute of Technology & Management, Gurgaon

- (C) The officers/staff of the Board when visit the training establishment in a city make it a point to visit Degree, Diploma and Vocational Institutions to explain the working of the scheme to their staff members and the students. The officers also visit industry associations and Govt. organisations to seek better coordination/cooperation in implementation of apprenticeship training scheme:

During the period under report officers of the Board visited the following institutions:

1. MIET, Meerut.
2. Subharti University, Meerut.
3. D. N. Polytechnic, Meerut.
4. Himalayan University, Dehradun.
5. G. P. Dehradun.
6. G. P. SIDCUL, Haridwar
7. Govt. Polytechnic, Lisana, Rewari
8. Govt. Polytechnic, Pantnagar
9. S.I.E.T., Pilkhuwa
10. BFIT, Dehradun
11. SCRIET CES University, Meerut
12. Vidya College of Engineering, Meerut
13. Chandigarh College of Engineering & Tech. (Diploma Wing), Chandigarh.
14. Govt. Polytechnic for Women, Chandigarh



15. Chandigarh College of Engineering & Tech. (Degree Wing), Chandigarh
16. Integrated Institute of Technology, Dwarka, New Delhi
17. Govt. Polytechnic Women, Faridabad
18. Chitkara University, Mandhala, Baddi, Solan, Himachal Pradesh
19. Aryabhata College, Ajmer
20. Arya College of Engg. & Tech., Jaipur
21. Instt. of Engg. & Technology, Lucknow
22. Govt. Polytechnic, Lucknow
23. RDRD Polytechnic, Kanpur
24. G.B. Pant Polytechnic, Lucknow
25. Lucknow Polytechnic, Lucknow
26. Govt. Polytechnic, Kanpur
27. Govt. Polytechnic, Unnao
28. IIT, Kanpur

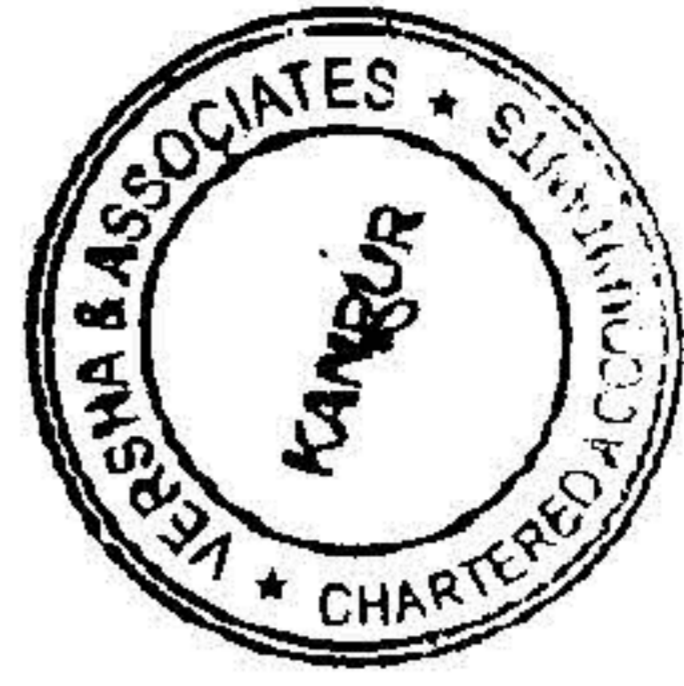
FORMAT ON FINANCIAL STATEMENTS

FOR

CENTRAL HIGHER EDUCATIONAL INSTITUTION

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR  
BALANCE SHEET AS AT 31ST MARCH, 2019**

CORPUS/CAPITAL FUND AND LIABILITIES	Schedule	Current Year				Total	Previous Year
		OH-31	OH-34	OH-35	OH-36		
CORPUS/CAPITAL FUND	1	571823.35	3504943.69	3054489.00	2353620.00	9484876.04	-259884348.32
DESIGNATED/EARMARKED/ENDOWMENT FUNDS	2	0.00	0.00	12990272.80	0.00	12990272.80	15417523.83
CURRENT LIABILITIES & PROVISIONS	3	0.00	0.00	0.00	0.00	0.00	268291000.00
<b>TOTAL</b>		<b>571823.35</b>	<b>3504943.69</b>	<b>16044761.80</b>	<b>2353620.00</b>	<b>22475148.84</b>	<b>23824175.51</b>
<b>ASSETS</b>							
<b>FIXED ASSETS</b>							
Tangible Assets	4						
Intangible Assets				15711670.80		15711670.80	15640888.83
Capital Work-in-Progress				1.00		1.00	
<b>INVESTMENTS- FROM EARMARKED/ENDOWMENT FUNDS</b>	5						
Long Term							
Short Term							
<b>INVESTMENTS- OTHERS</b>	6						
<b>CURRENT ASSETS</b>	7	308713.35	2604943.69	333090.00	2353620.00	5600367.04	6174376.68
LOANS, ADVANCES & DEPOSITS	8	263110.00	900000.00		0.00	1163110.00	2008910.00
<b>TOTAL</b>		<b>571823.35</b>	<b>3504943.69</b>	<b>16044761.80</b>	<b>2353620.00</b>	<b>22475148.84</b>	<b>23824175.51</b>
SIGNIFICANT ACCOUNTING POLICIES	23						
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS	24						



*(Signature)*  
(S. MEHTA)  
DIRECTOR

*(Signature)*  
(JUGNU KUMAR)  
ADMIN - CUM A.O.

*(Signature)*  
(ANUPAM BAJPAI)  
U.D.C.

*(Signature)*  
(YOGENDRA DWIVEDI)  
CASHIER

*(Signature)*  
(ANAND ROY)  
L.D.C.

Place - KANPUR  
Date - 24-06-2019

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2019**

INCOME	Schedule	Current Year				Total	Previous Year
		OH-31	OH-34	OH-35	OH-36		
Academic Receipts	9	0.00	0.00	0.00	0.00	0.00	
Grants/Subsidies	10	11000000.00	406171000.00	0.00	25000000.00	166100000.00	
Income from Investments	11	139517.00	0.00	0.00	0.00	459566.00	
Interest Earned	12	40076.00	0.00	0.00	0.00	566483.00	
Other Income	13	4590.00	0.00	0.00	0.00	1920.00	
Prior Period Income	14	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL (A)</b>		<b>11190785.00</b>	<b>406171000.00</b>	<b>0.00</b>	<b>25000000.00</b>	<b>167127969.00</b>	
<b>EXPENDITURE</b>							
Staff Payments & Benefit (Establishment Expenses)	15	7401982.00	0.00	0.00	25091287.00	31375819.00	
Academic Expenses	16	0.00	137166409.00	0.00	0.00	120252339.00	
Administrative & General Expenses	17	4373902.64	0.00	0.00	0.00	4940408.64	
Transportation Expenses	18	101669.00	0.00	0.00	0.00	0.00	
Repair and Maintenance	19	1939915.00	0.00	0.00	0.00	1091853.00	
Finance Costs	20	0.00	0.00	0.00	0.00	0.00	
Depreciation	4	0.00	0.00	1184897.03	0.00	1112972.20	
Other Expenses	21	0.00	0.00	0.00	0.00	0.00	
Prior Period Expenses	22	0.00	0.00	0.00	0.00	0.00	
<b>TOTAL (B)</b>		<b>13817468.64</b>	<b>137166409.00</b>	<b>1184897.03</b>	<b>25091287.00</b>	<b>158773391.84</b>	
Balance being excess of Income over Expenditure (A-B)		-2626683.64	269004591.00	-1184897.03	-91287.00	8354577.16	
Transfer to General Reserve/Endowment Fund		0.00	0.00	0.00	0.00	411230.00	
Transfer from General Reserve/Endowment Fund		1242354.00	0.00	1184897.03	0.00	1112972.20	
Building Fund		0.00	0.00	0.00	0.00	0.00	
Others Specify							
<b>BALANCE BEING SURPLUS/(DEFICIT) CARRIED TO CORPUS/CAPITAL FUND</b>		<b>-1384329.64</b>	<b>269004591.00</b>	<b>0.00</b>	<b>-91287.00</b>	<b>9056319.36</b>	
SIGNIFICANT ACCOUNTING POLICIES	23						
CONTINGENT LIABILITIES AND NOTES ON ACCOUNTS	24						

Place - KANPUR  
Date - 24-06-2019

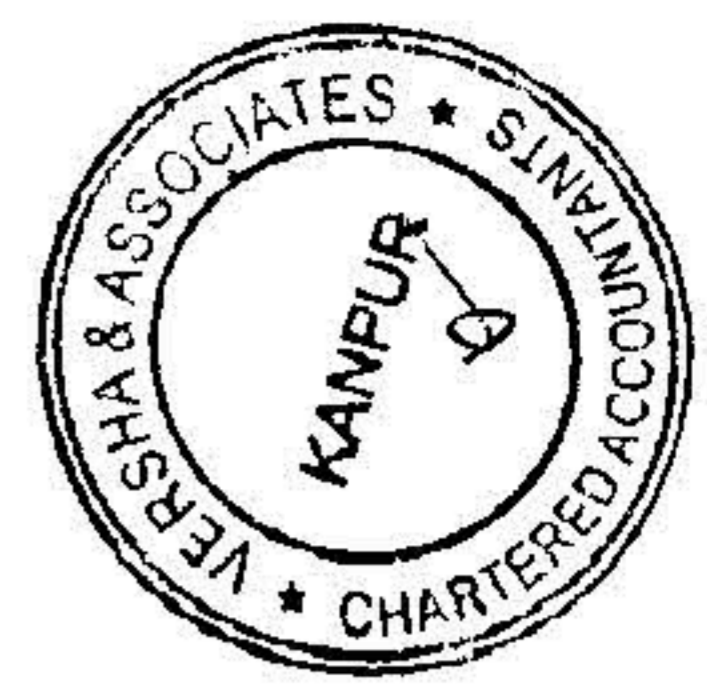
*(Signature)*  
(ANAND ROY)  
L.D.C

*(Signature)*  
(YOGENDRA DWIVEDI)  
CASHIER

*(Signature)*  
(ANUPAM BAJPAI)  
U.D.C

*(Signature)*  
(JUGNU KUMAR)  
ADMIN - CUM A.O.

*(Signature)*  
(S. MEHTA)  
DIRECTOR



SCHEDULES FORMING PART OF BALANCE SHEET

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION) KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31<sup>ST</sup> MARCH, 2019**

**SCHEDULE-1 CORPUS/CAPITAL FUND**

1 3 0 1

Amount in Rupees

	Particulars	Current Year			Previous Year
		OH-31	OH-34	Total	
	Balance at the beginning of the year	117402.99	-265501147.31	-259884348.32	-2689406667.68
Add:	Contribution towards Corpus/Capital Fund	1838750.00		1838750.00	
Add:	Grants from UGC, Government of India and State Government to the extent utilized for capital expenditure.				
Add:	Assets Purchased out of Earmarked Funds				
Add:	Assets Purchased out of Sponsored Projects, where ownership vests in the institution				
Add:	Assets Donated Gifts Received				
Add:	Other Additions		1500.00	1500.00	
Add:	Excess of Income over expenditure transferred from the Income & Expenditure Account		269004591.00	269004591.00	
	<b>Total</b>	<b>1956152.99</b>		<b>10960492.68</b>	
	(Deduct) Deficit transferred from the Income & expenditure Account	1384329.64		1475616.64	9056319.36
	<b>Balance at the year end</b>	<b>571823.35</b>	<b>3504943.69</b>	<b>9484876.04</b>	<b>-259884348.32</b>

Place :- KANPUR

Date - 24-06-2019

*(Signature)*  
ANAND ROY

L.D.C

CASHIER

*(Signature)*

(YOGENDRA DWIVEDI)

*(Signature)*

(ANUPAM BAJPAL)

U.D.C

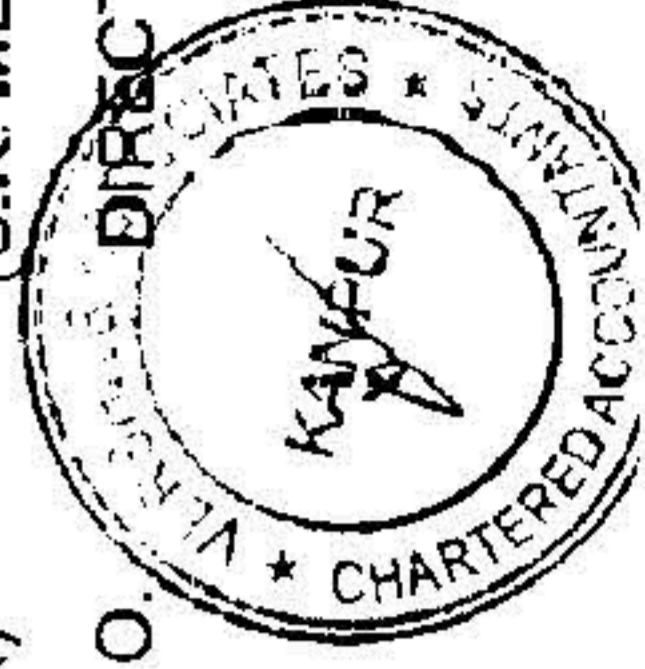
*(Signature)*

(JUGNU KUMAR)

ADMIN.- CUM A.O.

*(Signature)*  
(S.K. MEHTA)

DIRECTOR



**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION) KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31<sup>ST</sup> MARCH, 2019**

**SCHEDULE-2- DESIGNATED/EARMARKED/ENDOWMENT FUNDS**

Amount in Rupees

Particulars	Fund wise Breakup				Total	
	Capital Reserve	General Reserve	Fund AAA	Endowment Funds	Current year	Previous year
<b>A</b>						
a) Opening balance	1242354.00			14175169.83	15417523.83	15417523.83
b) Additions during the year						
c) Income from investment made of the funds						
d) Accrued interest on investments/Advances						
e) Interest on Saving Bank a/c						
f) Other additions (Specify nature)						
<b>Total(A)</b>	1242354.00			14175169.83	15417523.83	15417523.83
<b>B</b>						
Utilization/Expenditure towards objectives of funds						
i) Capital expenditure						
ii) Revenue expenditure	1242354.00			1184897.03	2427251.03	
<b>Total(B)</b>						
Closing balance at the yearend (A-B)	0.00			12990272.80	12990272.8	15417523.83
Represented by						
Cash and Bank Balances						
Investments						
Interest accrued but not due						
<b>Total</b>	0.00			12990272.8	12990272.8	15417523.83

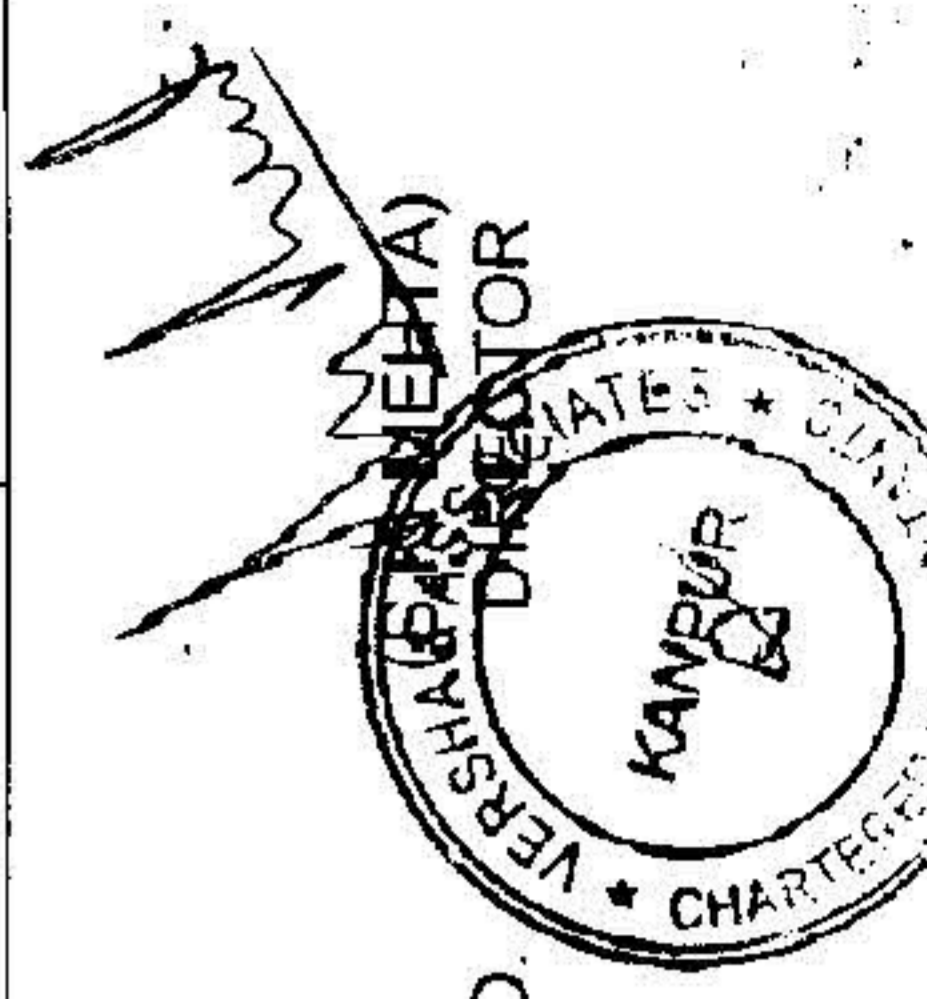
Place: KANPUR  
Date: 24-6-2010

*Anand Roy*  
(ANAND ROY)  
L.D.C

*Yogendra Dwivedi*  
(YOGENDRA DWIVEDI)  
CASHIER

*Anupam Bajpai*  
(ANUPAM BAJPAI)  
U.D.C

*Jugnu Kumar*  
(JUGNU KUMAR)  
ADMIN.- CUM A.O.



**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION) KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31<sup>ST</sup> MARCH, 2019**

**SCHEDULE 2A ENDOWMENT FUNDS**

Specimen format of sub schedules to support the figures in the column "Endowment Funds" in the schedule "Earmarked/Endowment Funds", forming part of the Balance sheet.

1.Sr.No	2.Name of the Endowment	Opening Balance		Additions during the year			Total	Expenditure on the object during the year		Closing Balance		Total
		3. Endowment	4. Accumulated Interest	5. Endowment	6. Interest	7. Endowment (3+5)		8. Accumulated Interest	9.	10. Endowment	11. Accumulated Interest	
	<b>Total</b>	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

Notes

1. The total of columns 3&4 will as the Opening Balance in the column "Endowment Funds" in Schedule 2 of Earmarked funds forming part of the Sheet.
2. The total of col. 9 should normally be less than the total of col. 8 as only the interest is to be used for the expenditure on the object of the endowments. (except endowments for chairs)
3. There should not normally be a debit balance in the schedule. If in a rare case, there is a debit balance against any of the endowment funds, the debit balance should appear on the assets side of the balance sheet as "Receivables", in schedule-9, Advances & Deposits.

Place :- KANPUR

Date - 24-06-2019

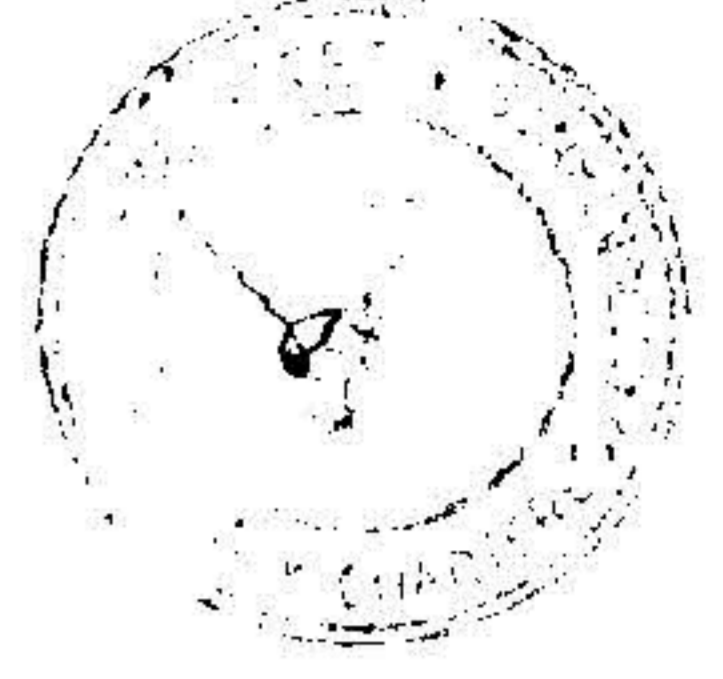
*Anand Roy*  
 (ANAND ROY)  
 L.D.C

*Yogendra Dwivedi*  
 (YOGENDRA DWIVEDI)  
 CASHIER

*Anupam Baipai*  
 (ANUPAM BAIPAI)  
 UDC

*Jugnu Kumar*  
 (JUGNU KUMAR)  
 ADMIN.-CUM-A.O.

*S. K. Mehta*  
 (S. K. MEHTA)  
 DIRECTOR





**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**

**SCHEDULE 3- CURRENT LIABILITIES & PROVISIONS**

	Current year				Previous year
	OH-31	OH-34	OH-35	OH-36	
<b>A. CURRENT LIABILITIES</b>					
1. Deposit from staff					
2. Deposit from students					
3. Sundry Creditors					
a) For Good & services					28288.00
b) Others					
4. Deposit- Others (Including EMD, Security Deposit)					
5. Statutory Liabilities (GPF, TDS, WC TAX, CPF, GIS, NPS)					
a) Overdue					
b) Others					1500.00
6. Other Current Liabilities					
a) Salaries					
b) Receipts against sponsored projects					
c) Receipts against sponsored fellowships & scholarships					
d) Unutilised Grants					
e) Grants in advance					
f) Other funds					
g) Other liabilities (cancellation of cheques)					
Retirement Benefit Payable					1449750.00
Telephone Charges payable					1810462.00
Stipend payable					265001000.00
Pension Payable	0.00				
Tuition fees payable	0.00				
<b>Total (A)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>268291000.00</b>
<b>B. PROVISIONS</b>					
1. For Taxation					
2. Gratuity					
3. Superannuation					
4. Accumulated Leave Encasement					
5. Trade Warranties/Claims					
6. Others (Specify)					
<b>Total (B)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total (A+B)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>268291000.00</b>

Note: Unutilized grants 6 (d) will include grants received in advance for next year.

Place :- KANPUR  
Date - 24-06-2019

*Anand Roy*  
(ANAND ROY)  
L.D.C

*Yogendra Dwivedi*  
(YOGENDRA DWIVEDI)  
CASHIER

*Anupam Bajpai*  
(ANUPAM BAJPAI)  
U.D.C

*Jugnu Kumar*  
(JUGNU KUMAR)  
ADMIN - CUM A.O.

*S.K. Mehta*  
(S.K. MEHTA)  
DIRECTOR



**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**  
**SCHEDULE -3(A) SPONSORED PROJECTS**

Sr. No.	Name of the Project	Amount in Rupees						
		Opening Balance	Receipts/Recoveries during the year	Total	Expenditure during the year	Closing Balance		
1	2	3	4	5	6	7	8	9
	<b>Total</b>	NIL	NIL	NIL	NIL	NIL	NIL	NIL

- The Projects may be listed agency-wise, with sub-totals for each agency
- The total of Col.8 (Credit) will appear under the above head on the liabilities side of the Balance Sheet (Schedule 3).
- the total of Col.9 (Credit) will appear as Receivables in Schedule 8. Loans, Advances and Deposits, on the Assets side of the Balance Sheet.

Place :- KANPUR  
Date - 24-06-2019

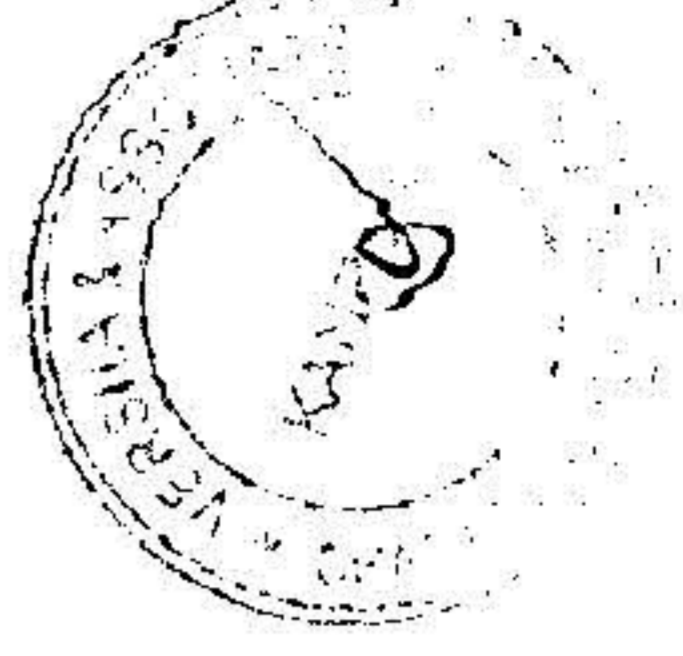
*Anand Roy*  
**(ANAND ROY)**  
**L.D.C**

*Yogendra Dwivedi*  
**(YOGENDRA DWIVEDI)**  
**CASHIER**

*Anupam Bajpai*  
**(ANUPAM BAJPAI)**  
**U.D.C**

*Jugnu Kumar*  
**(JUGNU KUMAR)**  
**ADMIN.- CUM A.O.**

*S.R. Mehta*  
**(S.R. MEHTA)**  
**DIRECTOR**



**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**

**SCHEDULE 3 (b) SPONSORED FELLOWSHIPS AND SCHOLARSHIPS**

Sl. No.	Name of sponsor	Opening Balance as on 01.04.____		Transactions During the year			Closing Balance as on 31.03.____	
		3	4	5	6	7	8	
1		CR.	DR.	CR.	DR.	CR.	DR.	
1	University Grants Commission							
2	Ministry.....							
3	Others (Specify individually)							
	<b>Total</b>	NIL	NIL	NIL	NIL	NIL	NIL	

Note.

- 1 The total of column 7, (Credit) will appear under the above head, on the liabilities side of the Balance Sheet (Schedule 3).
- 2 The total of column 8 (Credit) will appear as Receivables on the Assets side of the Balance Sheet in Schedule 8 (Loans, Advances and Deposits)

Place :- KANPUR  
 Date - 24-06-2019

*Anand Roy*  
 (ANAND ROY)  
 L.D.C

*Yogendra Dwivedi*  
 (YOGENDRA DWIVEDI)  
 CASHIER

*Anupam Bajpai*  
 (ANUPAM BAJPAI)  
 U.D.C

*Jugnu Kumar*  
 (JUGNU KUMAR)  
 ADMIN. - CUM A.O.

*S.K. Mehta*  
 (S.K. MEHTA)  
 DIRECTOR



FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
 NAME OF ENTITY : BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR  
 SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019  
 SCHEDULE 3C UNUTILISED GRANTS FROM UGC, GOVERNMENT OF INDIA AND STATE GOVERNMENTS

	Current Year				Previous Year Total
	OH-31	OH-34	OH-35	OH-36	
<b>A. Grants: Government of India</b>					
Balance B/F	2722496.99	51102.69	955870.00	2444907.00	6174376.68
Add: Receipts during the year	11000000.00	406171000.00	0.00	25000000.00	442171000.00
	13722496.99	406222102.69	955870.00	27444907.00	448345376.68
<b>Less Refunds</b>					
Less: Utilized for Revenue Expenditure	13413783.64	403617159.00	0.00	25091287.00	442122229.64
Less: Utilized for Capital Expenditure	0.00	0.00	622780.00	0.00	622780.00
	13413783.64	403617159.00	622780.00	25091287.00	163401161.00
Unutilized carried forward (a-b)	308713.35	2604943.69	333090.00	2353620.00	5600367.04
<b>B. UGC grants</b>					
Balance B/F					
Add: Receipts during the year					
<b>Less Refunds</b>					
Less: Utilized for Revenue Expenditure					
Less: Utilized for Capital Expenditure					
Unutilized carried forward (c-d)					
<b>D. Grant form stat Government:</b>					
Balance B/F					
Add: Receipts during the year					
<b>Less Refunds</b>					
Less: Utilized for Revenue Expenditure					
Less: Utilized for Capital Expenditure					
Unutilized carried forward (g-h)					

Notes:  
 1. Unutilized grants includes advances on Capital Account  
 2. Unutilized grants includes grants received in advance for the next year  
 3. Unutilized grants are represented on the Assets side by Bank balance, Short term Deposites with Banks and Advances on Capital Account.



*(Signature)*  
 (S.N. MEHTA)  
 DIRECTOR

*(Signature)*  
 (JUGNU KUMAR)  
 ADMIN - CUM A.O

*(Signature)*  
 (ANUPAM BAJPAL)  
 U.D.C

*(Signature)*  
 (ANAND ROY)  
 (VIGYANRA DVIVEDI)  
 CASHIER

Place - KANPUR  
 Date - 24-06-2019  
*(Signature)*  
 (ANAND ROY)  
 L.D.C

SCHEDULE 4 FIXED ASSETS

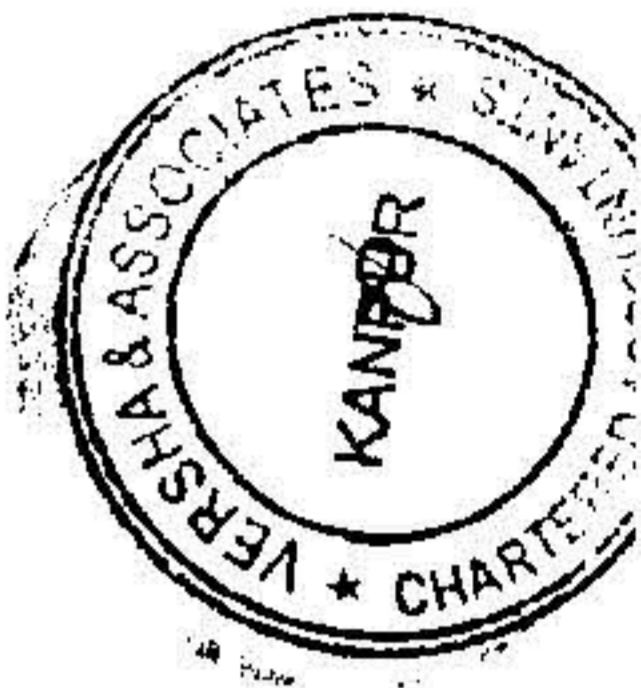
Under this head, classification and disclosures, shall be as follows:

1	Land	Includes freehold land and leasehold land, to be shown distinctly
2	Site Development	
3	Buildings	Includes Institution's buildings like college buildings, office buildings, staff residential buildings, hostel buildings, temporary structures and sheds.
4	Plant and machinery	Includes air conditioners, water/ air coolers, generator sets, television sets, fire extinguishers, etc.
5	Electrical Installation	Include electrical fixtures and fittings such as fans, and tube light fittings
6	Tube wells & water supply	Tube wells and water supply systems may be shown as a distinct category
7	Office equipment	Includes such items as fax machines, photocopiers, EPABX,
8	Laboratory & Scientific	Includes such items as microscopes, telescopes, dissection equipment,
9	Audio Visual Equipment	Includes Television sets, overhead projector, Tape Recorders, DVD/VCD
10	Furniture, fixtures and	Includes items such as desks/benches, cabinets, almirahs, tables, chairs,
11	Computers/Peripherals	Includes computers, printers and other peripherals like, UPS etc.
12	Sports Equipment	Include items such as table tennis table, gym equipment
13	Vehicle	Include Buses, lorries, vans, Cais, scooter, etc
14	Library Books and Scientific Journals	Library books
15	Intangible assets	Include computer software, patents & trade marks
16	Capital Work-in-Progress	Fixed assets in the course of construction should be shown against this

SCHEDULE 4 FIXED ASSETS

Sl. No.	Assets Name	Opening Balance 01.04.2018			Depreciation for the year			Total Depreciation	Net Book Value 31.03.2019
		Original Cost	Additions	Deductions	Depreciation for the year	Deductions/Value	Net Book Value		
1	Land								
2	Site Development								
3	Buildings								
4	Roads & Bridges								
5	Tube wells & water supply								
6	Sewerage & Drainage								
7	Electrical installation and equipment								
8	Plant and Machinery								
9	Scientific & Laboratory Equipment								
10	Office Equipment								
11	Audio Visual Equipment								
12	Computers and Peripherals								
13	Furniture, Fixtures & fittings								
14	Vehicles								
15	Lib. Books & Scientific Journals								
16	Small Value Assets								
17	Total (A)								
	Capital Work in Progress (B)								

Sl. No.	Intangible Assets	Opening Balance 01.04.2018			Depreciation for the year			Total Depreciation	Net Book Value 31.03.2019
		Original Cost	Additions	Deductions	Depreciation for the year	Deductions/Value	Net Book Value		
18	Computer software								
19	E-Journals								
20	Patents								
	Total (C)								
	Grand Total (A+B+C)								



Place: KANPUR  
 Date: 24-06-2019

*(Signature)*  
 (ANAND ROY)  
 CASHIER

*(Signature)*  
 (ANUPAM BAJPAI)  
 U.D.C.

*(Signature)*  
 (JUGNU KUMAR)  
 ADMIN. CLERK

*(Signature)*  
 (S K MEHTA)  
 DIRECTOR

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**

SCHEDULE 4A

Sl. No.	Assets Heads	Gross Block			Rate of Depreciation	Dep Opening Balance	Depreciation for the year.....		Net Block			
		Opening Balance 01.04.2018	Additions	Deductions			Closing Balance 31.03.2019	Depreciation for the year	Deductions/Adjustment	31.03.2019	31.03.2018	
1	Land	868214.50			868214.50	0.00%			868214.50	868214.50		
2	Site Development					0.00%						
3	Buildings	2104957.88			2104957.88	2.00%	420999.16		10011669.18	11459287.86		
4	Roads & Bridges					2.00%						
5	Tube wells & water supply					2.00%						
6	Sewerage & Drainage					2.00%						
7	Electrical Installation and Equipment	1184671.79	150000.00		1334671.79	5.00%	66733.59		771172.80	480232.58		
8	Plant and Machinery					5.00%						
9	Scientific & Laboratory Equipment					8.00%						
10	Office Equipment	1829356.21	40887.00		1870243.21	7.50%	140268.24		1537691.51	431932.94		
11	Audio Visual Equipment					7.50%						
12	Computers and Peripherals	4081067.18	431893.00		4512960.18	20.00%	157839.40		3953063.38	285843.20		
13	Furniture, Fixtures & Fittings	4476888.54			4476888.54	7.50%	335766.64		2697279.43	2115375.75		
14	Vehicles	295970.00	632900.00		928870.00	10.00%	63290.00		359759.00	1.00		
15	Lib. Books & Scientific Journals					10.00%						
16	Small Value Assets											
	<b>Total (A)</b>	<b>33786126.10</b>	<b>1255680.00</b>		<b>35041806.10</b>		<b>1184897.03</b>		<b>19330135.30</b>	<b>15711670.80</b>		
17	Capital Work in Progress (B)											
	<b>Total (A+B)</b>									<b>15640887.83</b>		
Sl. No.	Intangible Assets	Opening Balance 01.04.2018	Additions	Deductions	Closing Balance 31.03.2019	Rate of Depreciation	Dep Opening Balance	Amortization for the year	Deductions/Adjustments	Total Amortization/Adjustment	31.03.2019	31.03.2018
18	Computer software	136000.00			136000.00	40.00%	135999.00	0.00		135999.00	1.00	1.00
19	E-journals					40.00%						
20	Patents											
	<b>Total (C)</b>	<b>136000.00</b>			<b>136000.00</b>		<b>135999.00</b>	<b>0.00</b>		<b>135999.00</b>	<b>1.00</b>	<b>1.00</b>
	<b>Grand Total (A+B+C)</b>	<b>33922126.10</b>	<b>1255680.00</b>		<b>35177806.10</b>		<b>18281237.27</b>	<b>1184897.03</b>		<b>19465134.30</b>	<b>15711671.80</b>	<b>15640888.83</b>



*(Signature)*  
 (S. N. MENTAL)  
 DIRECTOR

*(Signature)*  
 (JUGNU KUMAR)  
 ADMIN - CUM A.O.

*(Signature)*  
 (ANUPAM BAJPAL)  
 U.D.C.

*(Signature)*  
 (SANDRA DWIVEDI)  
 CASHIER

*(Signature)*  
 (ANAND ROY)  
 L.D.C.

Place - KANPUR  
 Date - 24.06.2019

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**

SCHEDULE 4B

Sl.No.	Assets Heads	Gross Block			Depreciation for the year.....				Net Block		
		Opening Balance 01.04.	Additions	Deductions	Closing Balance	Dep Opening Balance	Depreciation for the year	Deduction s/Adjust ment	Total Depreciation	31.03.	31.03.
1	Land	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
2	Site Development	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
3	Buildings	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
4	Roads & Bridges	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
5	Tube wells & water supply	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
6	Sewerage & Drainage	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
7	Electrical Instillation and Equipment	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
8	Plant and Machinery	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
9	Scientific & Laboratory Equipment	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
10	Office Equipment	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
11	Audio Visual Equipment	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
12	Computers and Peripherals	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
13	Furniture, Fixtures & Fittings	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
14	Vehicles	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
15	Lib. Books & Scientific Journals	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
16	Small Value Assets	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
	<b>Total (A)</b>										
17	Capital Work in Progress (B)										
Sl. No.	Intangible Assets	Opening Balance 01.04.	Additions	Deductions <td>Closing Balance</td> <td>Dep Opening Balance</td> <td>Amortization for the year</td> <td>Deduction s/Adjust ments</td> <td>Total Amortization/A adjustments</td> <td>31.03.</td> <td>31.03.</td>	Closing Balance	Dep Opening Balance	Amortization for the year	Deduction s/Adjust ments	Total Amortization/A adjustments	31.03.	31.03.
18	Computer software										
19	E-Journals										
20	Patents										
	<b>Total (C)</b>	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL
	<b>Grand Total (A+B+C)</b>	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL	NILL

Place :- KANPUR  
Date - 24.06.2019

*Anand Roy*  
(ANAND ROY)  
L.D.C

*DW*  
(DIPENDRA DWIVEDI)  
CASHIER

*Anupam Bajpai*  
(ANUPAM BAJPAI)  
U.D.C

*Jugnu Kumar*  
(JUGNU KUMAR)  
ADMIN.- CUM A.O.

*S. Mehta*  
(S. MEHTA)  
DIRECTOR



**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**

**SCHEDULE 4C INTANGIBLE ASSETS**

Sl.No.	Assets Heads	Gross Block			Depreciation Block		Net Block		
		Opening Balance	Additions	CI Balance	Depreciation/A Amortizations Opening Balance	Deductions/Amortization for the year	Total Depreciation/Amortization	31.03.2019	31.03.2018
1	Patents & Copyrights								
2	Computer Software	1,16,000.00		1,16,000.00	1,35,999.00	0.00	1,35,999.00	1.00	1.00
3	E-Journals								

**SCHEDULE 4 (C) (i) PATENTS AND COPYRIGHTS**

Particulars	Opening Balance	Addition	Gross	Amortization	Net Block	Net Block
<b>A. Patents Granted</b>						
1. Balance as on 31.03.14 of Patents obtained in 2008-09 (Original Value- Rs.....)	NIL	NIL	NIL	NIL	NIL	NIL
2. Balance as on 31.03.14 of Patents obtained in 2010-11 (Original Value- Rs.....)	NIL	NIL	NIL	NIL	NIL	NIL
3. Balance as on 31.03.14 of Patents obtained in 2012-13 (Original Value- Rs.....)	NIL	NIL	NIL	NIL	NIL	NIL
4. Patents granted during the current year	NIL	NIL	NIL	NIL	NIL	NIL
<b>Total</b>	NIL	NIL	NIL	NIL	NIL	NIL

Particulars	Opening Balance	Addition	Gross	Patents Granted/Rejected	Net Block 2013-14	Net Block 2012-13
<b>B. Patents Pending in respect of Patents applied</b>						
1. Expenditure incurred during 2009-10 to 2011-12	NIL	NIL	NIL	NIL	NIL	NIL
2. Expenditure incurred during 2012-13	NIL	NIL	NIL	NIL	NIL	NIL
3. expenditure incurred during 2013-14	NIL	NIL	NIL	NIL	NIL	NIL
<b>Total</b>	NIL	NIL	NIL	NIL	NIL	NIL

**C. Grand Total (A+B)**

**Note** The addition in Part A (patents granted), will be the figure of patents granted during the year, transferred from Part B (column- Patents granted/ rejected). The amount against grants rejected during the year is written off in the Income and Expenditure Account.

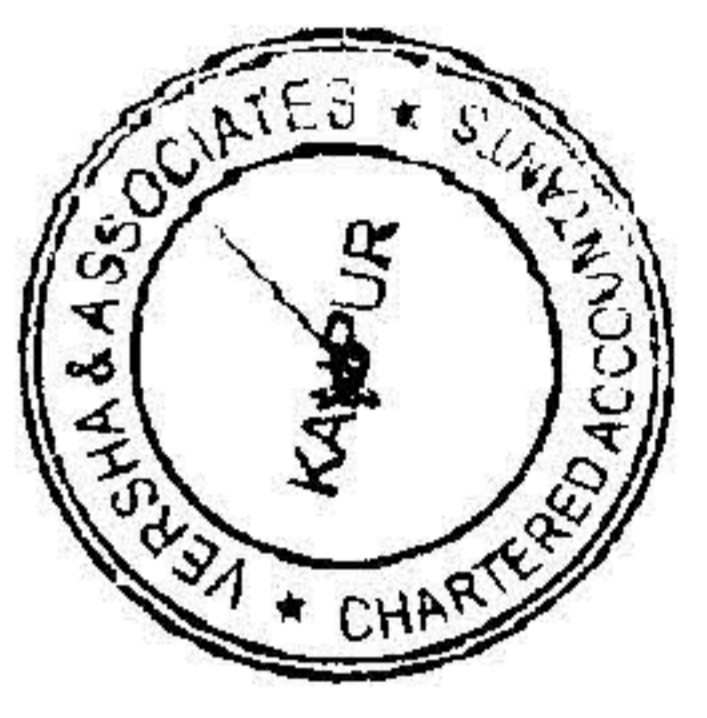
Place - KANPUR  
 Date - 24-06-2019

*Anand Roy*  
 (ANAND ROY)  
 L.D.C  
 CASHIER

*Anupam Bajpai*  
 (ANUPAM BAJPAI)  
 U.D.C

*Jugnu Kumar*  
 (JUGNU KUMAR)  
 ADMIN. - CUM A.O.

*S.M. Mehta*  
 (S.M. MEHTA)  
 DIRECTOR





**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**

**SCHEDULE 4D OTHERS**

Sl.No.	Assets Heads	Gross Block			Depreciation for the year.....			Net Block		
		Opening Balance 01.04.	Additions	Deductions	CI Balance	Dep Opening Balance	Depreciation for the year	Deductions/Adjustment	31.03.....	31.03.....
1	Land	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
2	Site Development	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
3	Buildings	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
4	Roads & Bridges	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
5	Tube wells & water supply	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
6	Sewerage & Drainage	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
7	Electrical instillation and equipment	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
8	Plant and Machinery	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
9	Scientific & Laboratory Equipment	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
10	Office Equipment	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
11	Audio Visual Equipment	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
12	Computers and Peripherals	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
13	Furnitures, Fixtures & fittings	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
14	Vehicles	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
15	Lib. Books & Scientific Journals	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
16	Small Value Assets	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	<b>Total (A)</b>	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
17	<b>Capital Work in Progress (B)</b>	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
	<b>Grand Total</b>	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

Note The addition during the year include addition from:  
 Gifted  
 Earmarked Funds  
 Sponsored Projects  
 Own Funds  
 Total

Place - KANPUR  
 Date - 24-06-2019

*(Signature)*  
 (ANAND ROY)  
 L.D.C  
 (YOGENDRA DWIVEDI)  
 CASHIER

*(Signature)*  
 (ANUPAM BAJPAL)  
 U.D.C

*(Signature)*  
 (JUGNU KUMAR)  
 ADMIN- CUM A.O

*(Signature)*  
 (S.K. MEHTA)  
 DIRECTOR



**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**

SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019  
SCHEDULE 5: INVESTMENTS FROM EARMARKED/ENDOWMENT FUNDS

	Amount in Rupees				
	Current Year			Previous year	
	OH-31	OH-34	OH-35	OH-36	Total
1 In Central Government Securities	NIL	NIL	NIL	NIL	NIL
2 In State government Securities	NIL	NIL	NIL	NIL	NIL
3 Other approved Securities	NIL	NIL	NIL	NIL	NIL
4 Shares	NIL	NIL	NIL	NIL	NIL
5 Debentures and Bonds	NIL	NIL	NIL	NIL	NIL
6 Term Deposits with Banks	NIL	NIL	NIL	NIL	NIL
7 Others (to be specified)	NIL	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL	NIL

SCHEDULE 5 (a) INVESTMENTS FROM EARMARKED/ ENDOWMENT FUNDS (FUND WISE)

Sl.No.	Funds	Amount in Rupees				
		Current Year			Previous year	
		OH-31	OH-34	OH-35	OH-36	Total
1		NIL	NIL	NIL	NIL	NIL
2		NIL	NIL	NIL	NIL	NIL
3		NIL	NIL	NIL	NIL	NIL
4		NIL	NIL	NIL	NIL	NIL
5	Endowment Fund Investments	NIL	NIL	NIL	NIL	NIL
	Total	NIL	NIL	NIL	NIL	NIL

Note The total in this sub schedule will agree with the total in Schedule 5.

Place :- KANPUR  
Date - 24-06-2019

*Anand Roy*  
(ANAND ROY)  
L.D.C

*D. Dwivedi*  
(D. DWIVEDI)  
CASHIER

*Anupam Bajpai*  
(ANUPAM BAJPAI)  
U.D.C

*Jugnu Kumar*  
(JUGNU KUMAR)  
ADMIN. - CUM A.O

*S. Verma*  
(S. VERMA)  
DIRECTOR



FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
 NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR  
 SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019  
 SCHEDULE 6 INVESTMENTS - OTHERS

	Amount in Rupees					Previous Year
	Current Year					
	OH-31	OH-34	OH-35	OH-36	Total	
1 In Central Government Securities	NIL	NIL	NIL	NIL	NIL	NIL
2 In State Government Securities	NIL	NIL	NIL	NIL	NIL	NIL
3 Other approval Securities	NIL	NIL	NIL	NIL	NIL	NIL
4 Shares	NIL	NIL	NIL	NIL	NIL	NIL
5 Debentures and Bonds	NIL	NIL	NIL	NIL	NIL	NIL
6 Others (to be specified)	NIL	NIL	NIL	NIL	NIL	NIL
1) FDR with schedule banks	NIL	NIL	NIL	NIL	NIL	NIL
2) Special deposit with SBI, The mail, Kanpur	NIL	NIL	NIL	NIL	NIL	NIL
<b>Total</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

149

Place :- KANPUR  
 Date - 24-06-2019

*Anand Roy*  
 (ANAND ROY)  
 L.D.C

*Yogendra Dwivedi*  
 (YOGENDRA DWIVEDI)  
 CASHIER

*Anupam Bajpai*  
 (ANUPAM BAJPAI)  
 U.D.C

*Jugnu Kumar*  
 (JUGNU KUMAR)  
 ADMIN.- CUM A.O.

*S.K. Mehta*  
 (S.K. MEHTA)  
 DIRECTOR



**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
 SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019

SCHEDULE 7 CURRENT ASSETS	Current Year				Previous Year
	OH-31	OH-34	OH-35	OH-36	
1. Stock					
a. Stores and Spares					NIL
b. Loose Tools					NIL
c. Publication					NIL
d. Laboratory chemicals, consumables and glass wans					NIL
Balance					
e. Building material					NIL
f. Electrical material					NIL
g. Stationary					NIL
h. Water supply material					NIL
2. Sundry Debtors:					
a. Debts Outstanding for a period exceeding six months					NIL
b. Others					NIL
3. Cash and Bank Balances					
a) With Scheduled Banks:					
In Current Accounts		477181.69			477181.69
In term deposit Accounts					
In Saving Accounts	308713.35	2127762.00	333090.00	2353620.00	5123185.35
For GPF & NPS					
b) With non -Schedule Banks:					
In term deposit Accounts					NIL
In Saving Accounts					NIL
4. Post office- Saving Accounts					
<b>Total</b>	<b>308713.35</b>	<b>2604943.69</b>	<b>333090.00</b>	<b>2353620</b>	<b>5600367.04</b>
					<b>6174375.68</b>

Note: Annexure A shows the details of Bank Accounts

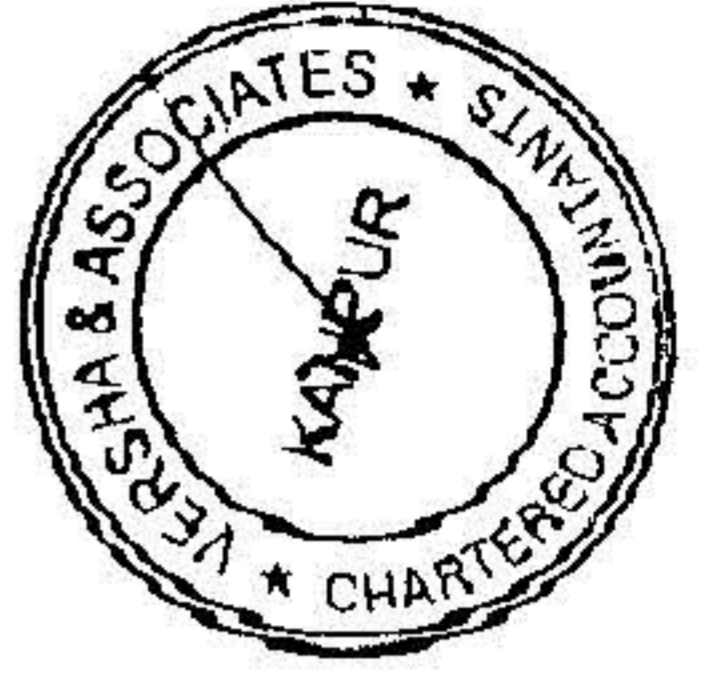
Place :- KANPUR  
 Date - 24-06-2019

*Anand Roy*  
 (ANAND ROY)  
 L.D.C  
 CASHIER

*Anupam Bajpai*  
 (ANUPAM BAJPAI)  
 U.D.C

*Jugnu Kumar*  
 (JUGNU KUMAR)  
 ADMIN - CUM A.O.

*S.K. Mehta*  
 (S.K. MEHTA)  
 DIRECTOR



**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**

ANNEXURE A

Savings Bank Accounts		Account in Rupees
1	Grants from UGC A/c	NIL
2	University Receipts A/c	NIL
3	Scholarship A/c	NIL
4	Academic Fee Receipt A/c	NIL
5	Development (plan) A/c	NIL
6	Combined Entrance Exams (CBT) A/c	NIL
7	UGC Plan Fellowships A/c	NIL
8	Corpus Fund A/c (EMF)	NIL
9	Sponsored Projects Fund A/c	NIL
10	Sponsored Fellowship A/c	NIL
11	Endowment & Chair A/c (EMF)	NIL
12	UGC JRF Fellowship A/c (EMF)	NIL
13	HBA Fund A/c (EMF)	NIL
14	Conveyance A/c (EMF)	NIL
15	UGC Rajiv Gandhi National Fellowship A/c (EMF)	NIL
16	Academic Development Fund A/c (EMF)	NIL
17	Deposit A/c	NIL
18	Student Fund A/c	NIL
19	Student Aid Fund A/c	NIL
20	Plan Grants for specific schemes	NIL
21	Grants from MHRD	5123185.35
ii	Current Account	477181.69
iii	Term Deposits with Schedule Banks	
	<b>Total</b>	<b>5600367.04</b>

Place :- KANPUR  
 Date - 24-06-2019

*Anand Roy*  
 (ANAND ROY)  
 L.D.C

*NOSENDRA DWIVEDI*  
 (NOSENDRA DWIVEDI)  
 CASHIER

*Anupam Bajpai*  
 (ANUPAM BAJPAI)  
 U.D.C

*Jugnu Kumar*  
 (JUGNU KUMAR)  
 ADMIN.- CUM A.O.

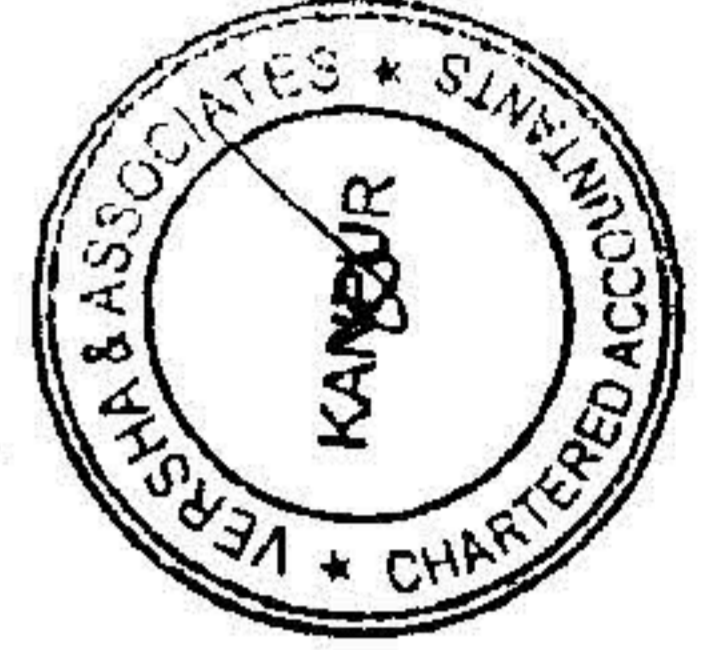
*S. Mehta*  
 (S. MEHTA)  
 DIRECTOR



FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
 NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR  
 SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019

	Current Year				Total	Previous Year
	OH-31	OH-34	OH-35	OH-36		
<b>1. Advances to employees: (Non-interest bearing)</b>						
a) Salary	NIL	NIL	NIL	NIL	NIL	
b) Festival	1350.00	NIL	NIL	NIL	1350.00	30250.00
c) Medical Advance	NIL	NIL	NIL	NIL	NIL	
d) Other (NTMIS)	NIL	900000.00	NIL	NIL	900000.00	900000.00
<b>2. Long Term Advances to employees: (Interest bearing)</b>						
a) vehicle loan	NIL	NIL	NIL	NIL	NIL	10000.00
b) Home loan	253760.00	NIL	NIL	NIL	253760.00	397760.00
c) Others ( Personal Computer Advance)	8000.00	NIL	NIL	NIL	8000.00	38000.00
<b>3. Advance and other amounts recoverable in cash or in kind or for value to be received:</b>						
a) On Capital Account	NIL	NIL	NIL	NIL	NIL	NIL
b) to Suppliers	NIL	NIL	NIL	NIL	NIL	NIL
c) Others	NIL	NIL	NIL	NIL	NIL	632900.00
<b>4. Prepaid Expenses</b>						
a) Insurance	NIL	NIL	NIL	NIL	NIL	NIL
b) Other expenses	NIL	NIL	NIL	NIL	NIL	NIL
<b>5. Deposits</b>						
a) Telephone	NIL	NIL	NIL	NIL	NIL	NIL
b) Lease Rent	NIL	NIL	NIL	NIL	NIL	NIL
c) Electricity	NIL	NIL	NIL	NIL	NIL	NIL
d) AICTE, if applicable	NIL	NIL	NIL	NIL	NIL	NIL
e) Others (to be specified)	NIL	NIL	NIL	NIL	NIL	NIL
<b>6. Income Accrued:</b>						
a) On Investments from Earmarked/ Endowment Funds	NIL	NIL	NIL	NIL	NIL	NIL
b) On Investments - Others	NIL	NIL	NIL	NIL	NIL	NIL
c) On Loans and Advances	NIL	NIL	NIL	NIL	NIL	NIL
d) Others (includes income due unrealized)	NIL	NIL	NIL	NIL	NIL	NIL
<b>7. Other-Current assets receivable from UGC/ sponsored projects</b>						
a) Debit balances in Sponsored Projects	NIL	NIL	NIL	NIL	NIL	NIL
b) Debit balances in Sponsored Fellowships & Scholarships	NIL	NIL	NIL	NIL	NIL	NIL
c) Grants Receivable	NIL	NIL	NIL	NIL	NIL	NIL
d) Other receivables from UGC	NIL	NIL	NIL	NIL	NIL	NIL
<b>8. Claims Receivable</b>						
a) Establishment Plan	NIL	NIL	NIL	NIL	NIL	NIL
b) NPS Receivable	NIL	NIL	NIL	NIL	NIL	NIL
c) GPF Receivable	NIL	NIL	NIL	NIL	NIL	NIL
<b>Total</b>	<b>263110.00</b>	<b>900000.00</b>	<b>NIL</b>	<b>NIL</b>	<b>1163110.00</b>	<b>2008910.00</b>

Note: 1. If revolving funds have been created for House Building, Computer and Vehicle Advances to employees, the advances will appear as part of Earmarked/endowment funds. The balance against these interest-bearing advances will not appear in this schedule.



(S K VERMA)  
DIRECTOR

(JUGNU KUMAR)  
ADMIN - CUM A.O

(ANUPAM BAJPAI)  
U.D.C

(ANAND ROY)  
L.D.C  
CASHIER

Place - KANPUR  
Date - 24-06-2019

SCHEDULES FORMING PART OF INCOME AND  
EXPENDITURE ACCOUNT

3

1531

**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**

**SCHEDULE 9- ACADEMIC RECEIPTS**

Account in Rupees

FEES FROM STUDENTS	Current Year					Total	Previous Year
	OH-31	OH-34	OH-35	OH-36			
1. Tuition fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
2. Admission fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
3. Enrolment fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
4. Library Admiss	NIL	NIL	NIL	NIL	NIL	NIL	NIL
5. Laboratory fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
6. Arts & Craft fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Balance	NIL	NIL	NIL	NIL	NIL	NIL	NIL
7. Registration fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
8. Syllabus fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>Total (A)</b>	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>Examinations</b>							
1. Admission test fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
2. Annual Examination fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
3. Mark sheet, certificate fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
4. Entrance examination fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>Total (B)</b>	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>Other fees</b>							
1. Identity card fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
2. Fine/ Miscellaneous fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
3. Medical fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
4. Transportation fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
5. Hostel fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>Total (C)</b>	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>Sale of Publications</b>							
1. Sale of Admission forms	NIL	NIL	NIL	NIL	NIL	NIL	NIL
2. Sale of syllabus and Question Paper, etc.	NIL	NIL	NIL	NIL	NIL	NIL	NIL
3. Sale of prospectus including admission forms	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>Total (D)</b>	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>Other Academic Receipts</b>							
1. Registration fee for workshops, programmes	NIL	NIL	NIL	NIL	NIL	NIL	NIL
2. Registration fees (Academic Staff College)	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>Total (E)</b>	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>Grand Total (A+B+C+D+E)</b>	NIL	NIL	NIL	NIL	NIL	NIL	NIL

Note: In case fees like entrance fee, subscriptions etc are material and are in the nature of capital receipts, such amount should be recognized to the Capital Fund. Otherwise such fees will be appropriately incorporated in this schedule.

Place - KANPUR  
Date - 24.06.2019

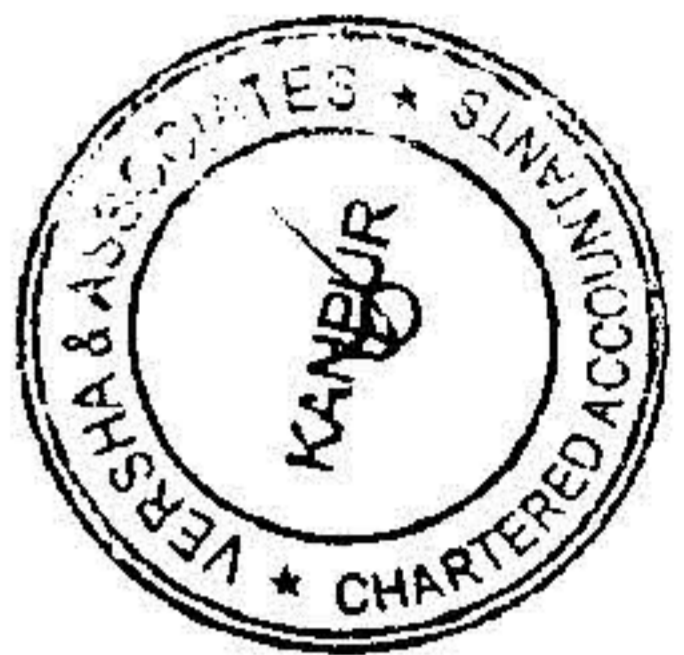
*Anand Roy*  
(ANAND ROY)  
L.D.C.  
CASHIER

*Rosemora Dwivedi*  
(ROSEMORA DWIVEDI)  
CASHIER

*Anupam Bajpai*  
(ANUPAM BAJPAI)  
U.D.C.

*Jugnu Kumar*  
(JUGNU KUMAR)  
ADMIN - CUM A.O.

*(S. A. Mehra)*  
DIRECTOR





**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**


SCHEDULE 10 - GRANTS/ SUBSIDIES (IRREVOCABLE GRANTS RECEIVED)

Particulars	OH-31	OH-34	OH-35	OH-36	Total	Previous Year Total
Balance B/F	2722496.99	51102.69	955870.00	2444907.00	6174376.68	2223218.68
Add: Receipt during the year	11000000.00	406171000.00	0.00	25000000.00	442171000.00	166100000.00
<b>Total</b>	<b>13722496.99</b>	<b>406222102.69</b>	<b>955870.00</b>	<b>27444907.00</b>	<b>448345376.68</b>	<b>168323218.68</b>
Less: Refund to UGC	0.00	0.00	0.00	0.00	0.00	0.00
<b>Balance</b>	<b>13722496.99</b>	<b>406222102.69</b>	<b>955870.00</b>	<b>27444907.00</b>	<b>448345376.68</b>	<b>168323218.68</b>
Add: Misc receipts	190785.00	0.00	0.00	0.00	190785.00	513784.00
Add: Recovery from staff against advance	212900.00	0.00	0.00	0.00	212900.00	738535.00
<b>Balance</b>	<b>14126181.99</b>	<b>406222102.69</b>	<b>955870.00</b>	<b>27444907.00</b>	<b>448749061.68</b>	<b>169575537.68</b>
Less: Utilized for Capital Expenditure (A)	0.00	0.00	622780.00	0.00	622780.00	1044130.00
<b>Balance</b>	<b>14126181.99</b>	<b>406222102.69</b>	<b>333090.00</b>	<b>27444907.00</b>	<b>448126281.68</b>	<b>168531407.68</b>
Less: Utilized for Revenue Expenditure (B)	13817468.64	403617159.00	0.00	25091287.00	442525914.64	162357031.00
<b>Balance C/F</b>	<b>308713.35</b>	<b>2604943.69</b>	<b>333090.00</b>	<b>2353620.00</b>	<b>5600367.04</b>	<b>6174376.68</b>

- A. Appears as addition to Capital fund as well as fixed Assets during the year.  
 B. Appear as income in the Income & Expenditure Account.  
 C. (i) Appears under current liabilities in the balance sheet and will become the opening balance next year.  
 (ii) Represented by Bank balances, Investments and Advances on the assets side.


Place :- KANPUR

Date - 24-06-2019

  
 (ANAND ROY)  
 L.D.C

  
 (YOGENDRA DWIVEDI)  
 CASHIER

  
 (ANUPAM BAJPAI)  
 U.D.C

  
 (JUGNU KUMAR)  
 ADMIN. - CUM A.O.

  
 (S.K. MEHTA)  
 DIRECTOR



**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**  
**SCHEDULE 11 INCOME FROM INVESTMENTS**

Particulars	Amount in Rupees										
	Earmarked/Endowment Funds					Other Investments					
	Current Year					Previous Year					
	OH-31	OH-34	OH-35	OH-36	Total	OH-31	OH-34	OH-35	OH-36	Total	Previous Year Total
1. Interest	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
a. On Government Securities	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
b. Other Bonds/Deventures	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
2. Interest on term Deposits	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
3. Income accrued but not due on term Deposits/Interest bearing advances to employees	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
4. Interest on Savings Bank Accounts	NIL	NIL	NIL	NIL	NIL	139517.00	NIL	NIL	NIL	139517.00	405526.00
5. Others (Postal Orders)	NIL	NIL	NIL	NIL	NIL	0.00	NIL	NIL	NIL	0.00	54040.00
<b>Total</b>	NIL	NIL	NIL	NIL	NIL	139517.00	NIL	NIL	NIL	139517.00	NIL
Transferred to Earmarked/ Endowment Funds	NIL	NIL	NIL	NIL	NIL	139517.00	NIL	NIL	NIL	139517.00	459566.00
Balance	NIL	NIL	NIL	NIL	NIL	139517.00	NIL	NIL	NIL	139517.00	459566.00

Note Interest accrued but on term Deposits from HBA fund, conveyance advance fund and Computer Advance fund and on interest bearing advances to employees will included here (item 3), only where Revolving funds (EMF) for such advances have been set up.

Place :- KANPUR  
 Date - 24-06-2019

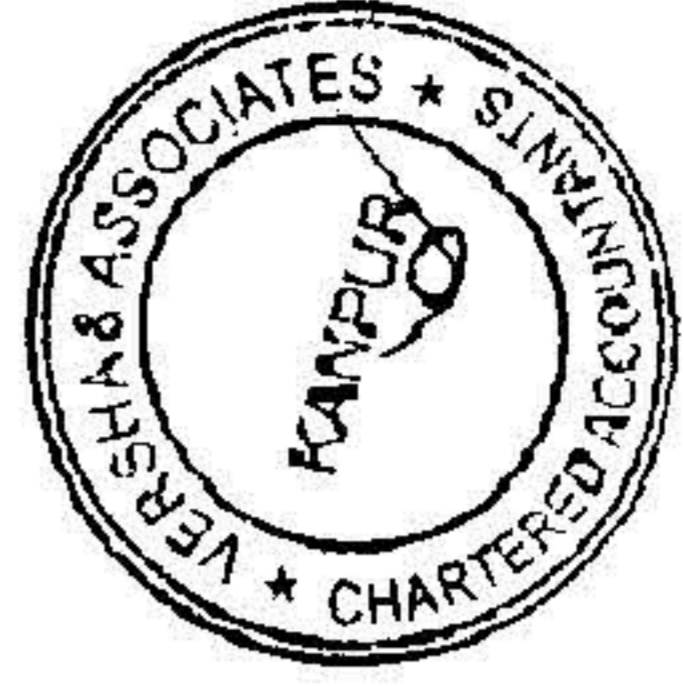
*(Signature)*  
 (ANAND ROY)  
 L.D.C  
 CASHIER

*(Signature)*  
 (YOGENDRA DWIVEDI)  
 CASHIER

*(Signature)*  
 (ANUPAM BAJPAI)  
 U.D.C

*(Signature)*  
 (JUGNU KUMAR)  
 ADMIN - CUM A.O.

*(Signature)*  
 (S.K. MEHTA)  
 DIRECTOR



**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**

**SCHEDULE 12: INTEREST EARNED**


Particulars	Current Year				Total	Previous Year
	OH-31	OH-34	OH-35	OH-36		
1. On Savings Accounts with scheduled banks	NIL	NIL	NIL	NIL	NIL	NIL
2. On Loans	NIL	NIL	NIL	NIL	NIL	NIL
a. Employees/Staff	46678.00	NIL	NIL	NIL	46678.00	52298.00
b. Others	NIL	NIL	NIL	NIL	NIL	NIL
3. On Debtors and Other Receivables	NIL	NIL	NIL	NIL	NIL	NIL
<b>Total</b>	<b>46678.00</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>46678.00</b>	<b>52298.00</b>

Account in Rupees

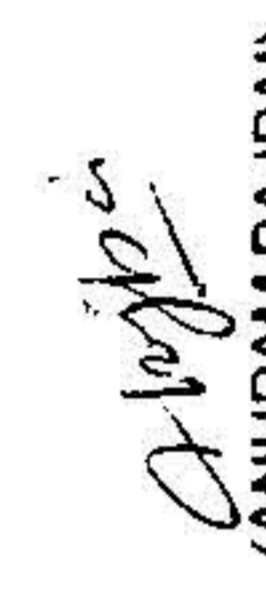
Note: 1. The amount against item 1, in respect of Bank Accounts of Earmarked/Endowment funds is Funds with in Schedule 11 (First Part ) and schedule 2.

2. Item 2(a) is applicable only if Revolving funds have not been constituted for such advances.


Place :- KANPUR  
 Date - 24-06-2019

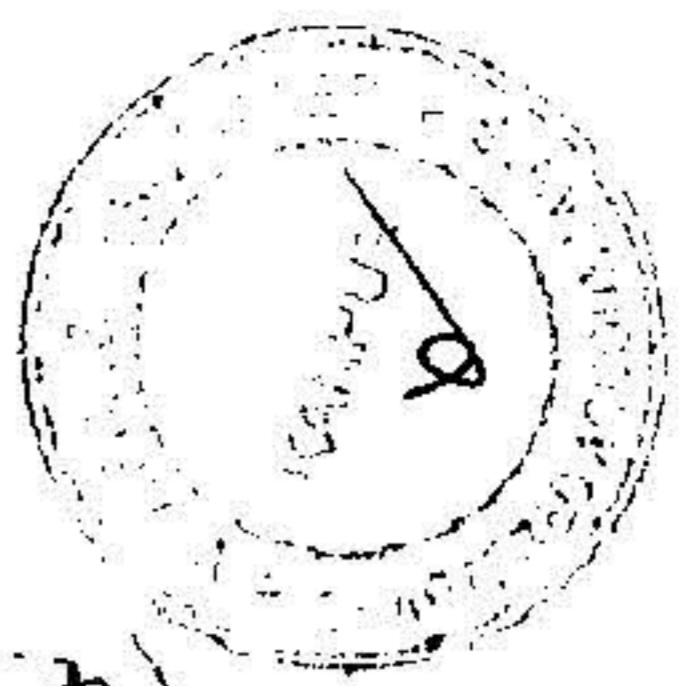
  
 (ANAND ROY)  
 L.D.C

  
 (YOGENDRA DWIVEDI)  
 CASHIER

  
 (ANUPAM BAJPAI)  
 U.D.C

  
 (JUGNU KUMAR)  
 ADMIN - CUM A.O.

  
 (S.K. MEHTA)  
 DIRECTOR



**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**

**SCHEDULE 13- OTHER INCOME**

Items of material amounts included in Miscellaneous income should be separately disclosed

	Current Year				Total	Account in Rupees	
	OH-31	OH-34	OH-35	OH-36		Previous Year	1920.00
<b>A. Income from Land &amp; Buildings</b>							
1. Hostel Room Rent	NIL	NIL	NIL	NIL	NIL	NIL	NIL
2. License fee	NIL	NIL	NIL	NIL	NIL	NIL	NIL
3. Hire Charges of Auditorium /Play ground /Convention Centre, etc.	NIL	NIL	NIL	NIL	NIL	NIL	NIL
4. Electricity charges recovered	NIL	NIL	NIL	NIL	NIL	NIL	NIL
5. Water charges recovered	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>Total</b>							
<b>B. Sale of Institute's publication</b>							
<b>C. Income from holding events</b>							
1. Gross Receipts from annual function/sports carnival	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Less: Direct expenditure incurred on the annual function/sports carnival							
2. Gross Receipts from fetes	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Less: Direct expenditure incurred on the fetes							
3. Gross Receipts for educational tours	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Less: Direct expenditure incurred on the tours							
4. Others (to be specified and separately disclosed)	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>Total</b>							
<b>D. Others</b>							
1. Income from consultancy	NIL	NIL	NIL	NIL	NIL	NIL	NIL
2. RTI fees	390.00	NIL	NIL	NIL	390.00	NIL	1920.00
3. Income from Royalty	NIL	NIL	NIL	NIL	NIL	NIL	NIL
4. Sale of application form (recruitment)	NIL	NIL	NIL	NIL	NIL	NIL	NIL
5. Misc. receipts (Sale of tender form, waste paper, Licence Fees etc.)	4200.00	NIL	NIL	NIL	4200.00	NIL	NIL
6. Profit on Sale/disposal of Assets	NIL	NIL	NIL	NIL	NIL	NIL	NIL
a) Owned assets	NIL	NIL	NIL	NIL	NIL	NIL	NIL
b) Assets received free of cost	NIL	NIL	NIL	NIL	NIL	NIL	NIL
7. Grants/Donations from institutions, Welfare Bodies and International Organisations	NIL	NIL	NIL	NIL	NIL	NIL	NIL
8. Others(Specify)	NIL	NIL	NIL	NIL	NIL	NIL	NIL
<b>Total</b>	4590.00	0.00	0.00	0.00	4590.00	0.00	1920.00
<b>Grand Total (A+B+C+D)</b>	4590.00	0.00	0.00	0.00	4590.00	0.00	1920.00

Place :- KANPUR  
 Date - 24-06-2019

*Anand Roy*  
 (ANAND ROY)  
 L.D.C

*Yogendra Dwivedi*  
 (YOGENDRA DWIVEDI)  
 CASHIER

*Anupam Bajpai*  
 (ANUPAM BAJPAI)  
 U.D.C

*Jugnu Kumar*  
 (JUGNU KUMAR)  
 ADMIN - CUM A.O.

*S.K. Mehta*  
 (S.K. MEHTA)  
 DIRECTOR



**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**JAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**  
**SCHEDULE 14 PRIOR PERIOD INCOME**

Amount in Rupees

Particulars	Current Year				Previous Year					
	OH-31	OH-34	OH-35	OH-36	Total	OH-31	OH-34	OH-35	OH-36	Total
1. Academic Receipts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2. Income from Investments	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3. Interest earned	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4. Other Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Place :- KANPUR  
 Date - 24-06-2019

*Anand Roy*  
 (ANAND ROY)  
 L.D.C

*Yogendra Dwivedi*  
 (YOGENDRA DWIVEDI)  
 CASHIER

*Anupam Bajpai*  
 (ANUPAM BAJPAI)  
 U.D.C

*Jugnu Kumar*  
 (JUGNU KUMAR)  
 ADMIN.- CUM A.O.

*S.K. Mehta*  
 (S.K. MEHTA)  
 DIRECTOR



**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
 SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019  
**SCHEDULE 15 STAFF PAYMENTS & BENEFITS (ESTABLISHMENT EXPENSES)**

These shall be classified separately for teaching and non-teaching staff, adhoc staff, Arrears of DA, Salary arrears dur to increment

	Current year					Previous Year			Total	
	OH-31	OH-34	OH-35	OH-36	Total	OH-31	OH-34	OH-35		OH-36
a) Salaries and Wages	0.00	0.00	0.00	20681911.00	20681911.00	0.00	0.00	0.00	20021094.00	20021094.00
b) Allowances and Bonus	0.00	0.00	0.00	156069.00	156069.00	0.00	0.00	0.00	158884.00	158884.00
c) Contribution to Provident Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
d) Contribution to Other Fund (N.P.S)	575854.00	0.00	0.00	0.00	575854.00	838711.00	0.00	0.00	0.00	838711.00
e) Staff Welfare Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
f) Retirement and Terminal Benefits	0.00	0.00	0.00	0.00	0.00	2584706.00	0.00	0.00	0.00	2584706.00
a) Retirement Benefit	339413.00	0.00	0.00	3220920.00	3560333.00	0.00	0.00	0.00	0.00	0.00
b) Pension	6485215.00	0.00	0.00	0.00	6485215.00	0.00	0.00	0.00	0.00	0.00
g) LTC facility	0.00	0.00	0.00	379481.00	379481.00	0.00	0.00	0.00	409873.00	409873.00
h) Medical facility	0.00	0.00	0.00	379863.00	379863.00	0.00	0.00	0.00	736248.00	736248.00
i) Children Education Allowance	0.00	0.00	0.00	273043.00	273043.00	0.00	0.00	0.00	283904.00	283904.00
j) Honorarium	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
k) Others (specify)	0.00	0.00	0.00	0.00	0.00	600005.00	0.00	0.00	0.00	600005.00
<b>Total</b>	<b>7400482.00</b>	<b>0.00</b>	<b>0.00</b>	<b>25091287.00</b>	<b>32491769.00</b>	<b>4023422.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27352397.00</b>	<b>31375819.00</b>

Place :- KANPUR  
 Date - 24-06-2019

*(Signature)*  
 (ANAND ROY)  
 L.D.C

*(Signature)*  
 (YOGENDRA DWIVEDI)  
 CASHIER

*(Signature)*  
 (ANUPAM BAJPAI)  
 U.D.C

*(Signature)*  
 (JUGNU KUMAR)  
 ADMIN - CUM A.O.

*(Signature)*  
 (S.K. MEHTA)  
 DIRECTOR



**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**  
**SCHEDULE 15 A- EMPLOYEES RETIREMENT AND TERMINAL BENEFITS**

	Amount in Rupees			
	Pension	Gratuity	Leave Encashment	Total
Opening Balance as on	0.00			
	0.00	0.00	0.00	0.00
Addition, Capitalized value of Contributions Received from other Organisations	0.00	0.00	0.00	0.00
Total (a)	0.00	0.00	0.00	0.00
Less: Actual Payment during the year (b)	0.00	0.00	0.00	0.00
Balance Available on 31.03 ..... C [a-b]	0.00	0.00	0.00	0.00
Provision required on 31.03 ... as per Actuarial Valuation (d)	0.00	0.00	0.00	0.00
A. Provision to be made in the Current year (d-c)	0.00	0.00	0.00	0.00
B. Contribution to New Pension Scheme	0.00	0.00	0.00	0.00
C. Medical Reimbursement to Retired Employees	0.00	0.00	0.00	0.00
D. Travel to Hometown on Retirement	0.00	0.00	0.00	0.00
C. Deposit Linked Insurance Payment	0.00	0.00	0.00	0.00
Total (A+B+C+D+E)	0.00	0.00	0.00	0.00

Note:

1. The total (A+B+C+D+E) in this sub schedule will be the figure against Retirement and Terminal Benefits in Schedule 15.
2. Items B,C,D & E will be accounted on accrual basis and will include bills preferred but outstanding for payment on 31/3-2019

Place - KANPUR  
 Date - 24-06-2019

*Anand Roy*  
 (ANAND ROY)  
 L.D.C

*Yogendra Dwivedi*  
 (YOGENDRA DWIVEDI)  
 CASHIER

*Anupam Bajpai*  
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*Jugnu Kumar*  
 (JUGNU KUMAR)  
 ADMIN. - CUM A.O.

*S.K. Mehta*  
 (S.K. MEHTA)  
 DIRECTOR



**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**

**SCHEDULE 16- ACADEMIC EXPENSES**

	Current Year				Previous Year				Total	Amount in Rupees
	OH-31	OH-34	OH-35	OH-36	OH-31	OH-34	OH-35	OH-36		
a) Laboratory expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
b) Field work/ Participation in Conferences	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
c) Expenses on Seminars/Workshops	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
d) Payment to visiting faculty	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
e) Examination	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
f) Student Welfare expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
g) Admission expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
h) Convocation expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
i) Publications	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
j) Stipend/means-cum-ment scholarship	0.00	137166409.00	0.00	0.00	0.00	137166409.00	0.00	0.00	120252339.00	120252339.00
k) Subscription Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
l) Others (specify)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>137166409.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>137166409.00</b>	<b>0.00</b>	<b>0.00</b>	<b>120252339.00</b>	<b>120252339.00</b>

Place :- KANPUR  
 Date - 24-06-2019

*Anand Roy*  
 (ANAND ROY)  
 L.D.C

*Yogendra Dwivedi*  
 (YOGENDRA DWIVEDI)  
 CASHIER

*Anupam Bajpai*  
 (ANUPAM BAJPAI)  
 U.D.C

*Jugno Kumar*  
 (JUGNO KUMAR)  
 ADMIN - CUM A.O.

*S.K. Mehta*  
 (S.K. MEHTA)  
 DIRECTOR





**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**

**SCHEDULE 17 - ADMINISTRATIVE AND GENERAL EXPENSES**

	Amount in Rupees									
	Current Year					Previous Year				
	OH-31	OH-34	OH-35	OH-36	Total	OH-31	OH-34	OH-35	OH-36	Total
<b>A Infrastructure</b>										
a) Electricity and power	552547.00	0.00	0.00	0.00	552547.00	474244.00	0.00	0.00	0.00	474244.00
b) Water charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
c) Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
d) Rent, Rates and Taxes (including property tax)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>B Communication</b>										
e) Postage and Stationary	91730.00	0.00	0.00	0.00	91730.00	223495.00	0.00	0.00	0.00	223495.00
f) Telephone, Fax and Internet Charges	97014.00	0.00	0.00	0.00	97014.00	118965.00	0.00	0.00	0.00	118965.00
<b>C Others</b>										
g) Printing and Stationery (consumption)	60540.00	0.00	0.00	0.00	60540.00	124201.00	0.00	0.00	0.00	124201.00
h) Travelling and Conveyance Expenses	830695.00	0.00	0.00	0.00	830695.00	849811.00	0.00	0.00	0.00	849811.00
i) Hospitality	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
j) Auditors Remuneration	20000.00	0.00	0.00	0.00	20000.00	0.00	0.00	0.00	0.00	0.00
k) Professional Charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
l) Advertisement and Publicity	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
m) Magazines & Journals	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
n) Others	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
a) seminar/workshops	30000.00	0.00	0.00	0.00	30000.00	44000.00	0.00	0.00	0.00	44000.00
b) Court cases expenses	188369.00	0.00	0.00	0.00	188369.00	172176.00	0.00	0.00	0.00	172176.00
c) Refresher Course	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
d) Misc Exp	2503007.00	0.00	0.00	0.00	2503007.00	2933516.64	0.00	0.00	0.00	2933516.64
<b>Total</b>	<b>4373902.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4373902.00</b>	<b>4940408.64</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4940408.64</b>

Place - KANPUR  
Date - 24-06-2019

*Anand Roy*  
(ANAND ROY)  
L.D.C

*Dhruvendra Dwivedi*  
(DHRUVENDRA DWIVEDI)  
CASHIER

*Anupam Bajpai*  
(ANUPAM BAJPAI)  
U.D.C

*Jugnu Kumar*  
(JUGNU KUMAR)  
ADMIN - CUM A.O.

*S.K. Mehta*  
(S.K. MEHTA)  
DIRECTOR



FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
 NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR  
 SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019

**SCHEDULE 18 TRANSPORTATION EXPENSES**

Particulars	Current Year				Previous Year					
	OH-31	OH-34	OH-35	OH-36	Total	OH-31	OH-34	OH-35	OH-36	Total
1. Vehicles (owned by institution)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
a) Running expenses	2041.00	0.00	0.00	0.00	2041.00	0.00	0.00	0.00	0.00	0.00
b) Repairs & maintenance	18808.00	0.00	0.00	0.00	18808.00	0.00	0.00	0.00	0.00	0.00
c) Insurance expenses	13451.00	0.00	0.00	0.00	13451.00	0.00	0.00	0.00	0.00	0.00
2. Vehicles taken on rent/lease	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
a) Rent/lease expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3. Vehicle (Tax) hiring expenses	67369.00	0.00	0.00	0.00	67369.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>101669.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>101669.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Place :- KANPUR  
 Date - 24-06-2019

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 (YOGENDRA DWIVEDI)  
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**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**

**SCHEDULE 19 REPAIRS & MAINTENANCE**

Particulars	Current Year						Previous Year			Amount in Rupees	
	OH-31	OH-34	OH-35	OH-36	Total	OH-31	OH-34	OH-35	OH-36		Total
a) Buildings											
b) Furniture & Fixtures	1192850.00				1192850.00						
c) Plant & Machinery	37700.00				37700.00						
e) Office Equipment	679412.00				679412.00						
f) Laboratory & Scientific equipment											
g) Audio Visual equipment											
h) Cleaning Material & Services											
i) Book binding charges											
j) Gardening	24000.00				24000.00						
k) Estate Maintenance											
l) Others (Specify)	5953.00	0.00	0.00	0.00	5953.00			0.00	0.00	1091853.00	
<b>Total</b>	<b>1939915.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1939915.00</b>	<b>1091853.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1091853.00</b>	

Place :- KANPUR  
 Date - 24-06-2019

*(Signature)*  
 (ANAND ROY)  
 L.D.C

*(Signature)*  
 (YOGENDRA DWIVEDI)  
 CASHIER

*(Signature)*  
 (ANUPAM BAJPAI)  
 U.D.C

*(Signature)*  
 (JUGNU KUMAR)  
 ADMIN - CUM A.O.

*(Signature)*  
 (S.K. MEHTA)  
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FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
 NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR  
 SCHEDULES FORMING PART OF BALANCESHEET AS AT 31ST MARCH, 2019  
**SCHEDULE 20- FINANCE COSTS**

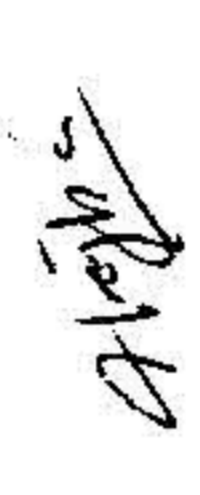
Particulars	Amount in Rupees									
	Current Year				Previous Year					
	OH-31	OH-34	OH-35	OH-36	Total	OH-31	OH-34	OH-35	OH-36	Total
a) Bank charges	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
b) Others (specify)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Note: If the amount is not material, the head Bank charges could be omitted and these could be accounted as Administrative expenses in Schedule 17


Place :- KANPUR  
 Date - 24-06-2019

  
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**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
 SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019  
**SCHEDULE 21 OTHER EXPENSES**

Particulars	Current Year						Previous Year				Total
	OH-31	OH-34	OH-35	OH-36	Total	OH-31	OH-34	OH-35	OH-36		
	Amount in Rupees										
a) Provision for Bad and Doubtful Debts/Advances	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
b) Irrecoverable Balance Written- Off	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
c) Grants/ Subsidies to other institutions/ organisations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
d) Others (specify)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Note: Other expenses shall be classified as writes-off, provisions, miscellaneous expenses, loss on sale of investments, loss of fixed assets and loss on sale of fixed assets etc and disclosed accordingly.

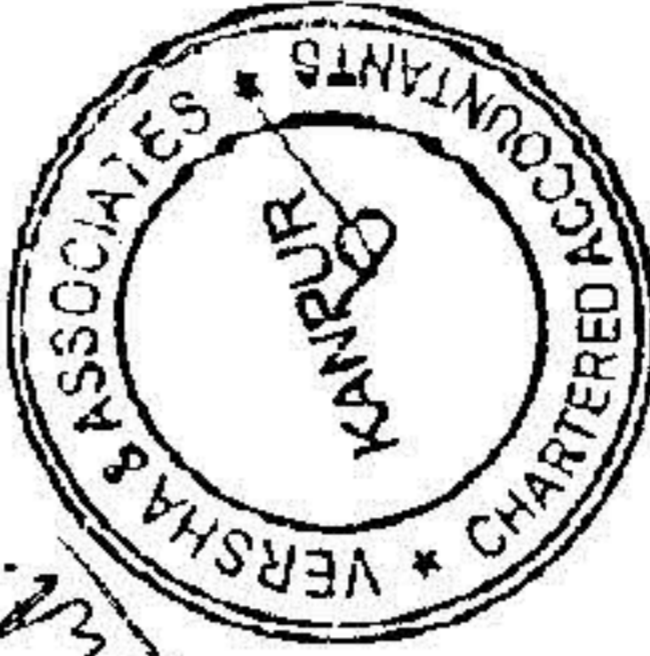
Place :- KANPUR  
 Date - 24-06-2019

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**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)**  
**NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR**  
**SCHEDULES FORMING PART OF BALANCE SHEET AS AT 31ST MARCH, 2019**

**SCHEDULE 22 PRIOR PERIOD EXPENSES**

Particulars	Current Year						Previous Year				Total
	OH-31	OH-34	OH-35	OH-36	Total	OH-31	OH-34	OH-35	OH-36		
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
1. Establishment expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2. Academic expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3. Administrative expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4. Transportation expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5. Repairs & Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6. Other expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

Amount in Rupees

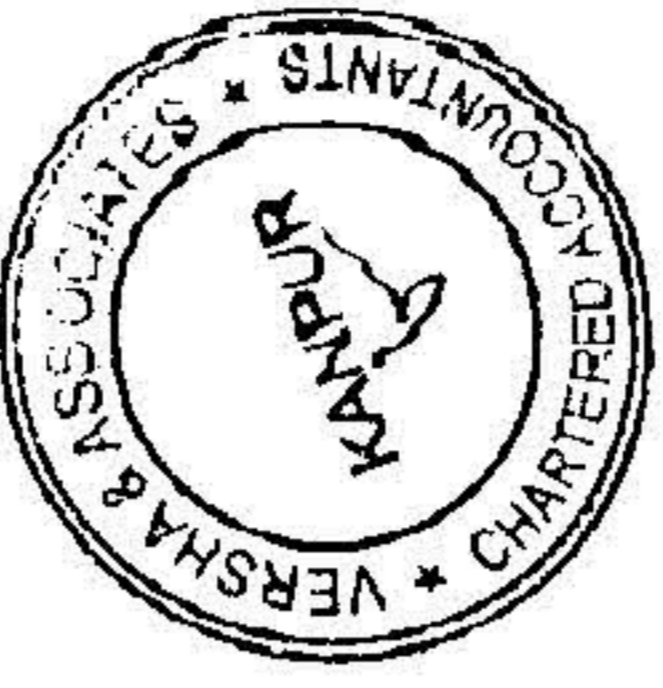
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*S.K. Mehta*  
 (S.K. MEHTA)  
 DIRECTOR

**SCHEDULES FORMING PART OF THE ACCOUNTS**

**SCHEDULE : 23**

**SIGNIFICANT ACCOUNTING POLICIES (ILLUSTRATIVE)**

**1. BASIS FOR PREPARATION OF ACCOUNTS**

The accounts are prepared under the Historical Cost Convention unless otherwise stated and generally on the Cash method of accounting.

**2. REVENUE RECOGNITION**

2.1 Fees from Students (except Tuition Fees), Sale of Admission Forms, Royalty and Interest on Savings Bank account are accounted on cash basis. Tuition Fees collected separately for each semester is accounted on cash basis.

2.2 Income from land, Buildings and Other Property and Interest on Investments are accounted on cash basis.

2.3 Interest on interest bearing advances to staff for House Building, Purchase of Vehicles and Computers is accounted on cash basis, though the actual recovery of interest starts after the full repayment of the Principal.

**3. FIXED ASSETS AND DEPRICIATION**

3.1 Fixes assets are stated at cost of acquisition including inward freight, duties and taxes and incidental and direct expenses related to acquisition, installation and commissioning.

3.2 Gifted / Donated assets are valued at the declared value where available; if not available, the value is estimated based on the present market value adjusted with reference to the physical condition of the asset. They are set-up by credit to Capital Fund and merged with the Fixed Assets of the Institution. Depreciation is charged at the rates applicable to the respective assets.

3.3 Books received as gifts, are valued at selling prices printed on the books. Where they are not printed, the value is based on assessment.

3.4 Fixed assets are valued at cost less accumulated depreciation. Depreciation on fixed assets is provided on Straight line method, at the following rates:





**Tangible Assets:**

1.	Land	0%
2.	Site Development	0%
3.	Buildings	2%
4.	Roads & Bridges	2%
5.	Tube wells & Water Supply	2%
6.	Sewerage & Drainage	2%
7.	Electrical Installation and equipment	5%
8.	Plant & Machinery	5%
9.	Scientific & Laboratory Equipment	8%
10.	Office Equipment	7.5%
11.	Audio Visual Equipment	7.5%
12.	Computers & Peripherals	20%
13.	Furniture, Fixtures & Fittings	7.5%
14.	Vehicles	10%
15.	Lib. Books & Scientific Journals	10%

**Intangible Assets (amortization):**

1.	E-Journals	40%
2.	Computer Software	40%
3.	Patents and Copyrights	9 years

3.5 Depreciation is provided for the whole year on additions during the year.

3.6 Where an asset is fully depreciated, it will be carried at a residual value of Re. 1 in Balance Sheet and will not be further depreciated. Thereafter, depreciation is calculated on the additions of each year separately at the rate of depreciation applicable for that asset head.

3.7 Assets created out of Earmarked Funds and funds of Sponsored Projects, where the ownership of such assets vests in the Institution, are setup by credit to Capital Fund and merged with the Fixed Assets of the Institution. Depreciation is charged at the rates applicable to the respective assets. Assets created out of Sponsored Project funds, where the ownership is retained by the sponsors but held and used by the Institution are separately disclosed in the Notes on Accounts.



3.8 Assets, the individual value of each of which is Rs. 2000 or less (except Library Books) are treated as Small Value Assets, 100% depreciation is provided in respect of such assets at the time of their acquisition. However physical accounting and control are continued by the holders of such assets.

4. **Intangible Assets:** Patents and copy rights, E Journals and Computer Software are grouped under Intangible Assets.

4.1 **PATENTS:** The expenditure incurred from time-to-time (application fees, legal expenses etc.) for obtaining Patents is temporarily capitalized and shown as part of Intangible Assets in the Balance Sheet. If applications for patents are rejected, the cumulative expenditure incurred on the particular patent is written off to the Income & Expenditure Account in the year the application is rejected. The expenditure on Patents granted is written off over a life of 9 years on a conservative basis.

4.2 Electronic Journals (E-Journals) are separated from Library Books in view of the limited benefit that could be derived from the on-line access provided. E-journals are not in a tangible form, but temporarily capitalized and in view of the magnitude of expenditure and the benefit derived in terms of perpetual knowledge acquired by the Academic and Research Staff; Depreciation is provided in respect of E-journals at a higher rate of 40% as against depreciation of 10% provided in respect of Library Books.

4.3 Expenditure on acquisition of software has been separated from computers and peripherals, as apart from being intangible assets, the rate of obsolescence in respect of these is very high. Depreciation is provided in respect of software at a higher rate of 40% as against depreciation of 20% provided in respect of Computers & Peripherals.

5. **STOCKS:** Expenditure on purchase of chemicals, glassware, publications and other stores in accounted as revenue expenditure, except that the value of closing stocks held on 31<sup>st</sup> March is set up as inventories by reducing the corresponding Revenue Expenditure on the basis of information obtained from Departments. They are valued at cost.



**6. RETIREMENT BENEFITS**

Retirement benefits i.e., pension, gratuity and leave encashment are provided on the basis of actuarial valuation. Capitalized Value of pension and gratuity received from previous employers of the Institution's employees, who have been absorbed in the Institution, is credited to the respective Provision Accounts. Pension contribution received in respect of employees on deputation is also credited to the Provision for Pension Account. The Actual payments of Pension, Gratuity and Leave encashment are debited in the Accounts to the respective provisions. Other retirement benefits viz. Deposit Linked Insurance, Contribution to New Pension Scheme, Medical reimbursement to retired employees and Travel to Home Town on retirement are accounted on cash basis (actual payments at the end of the year).

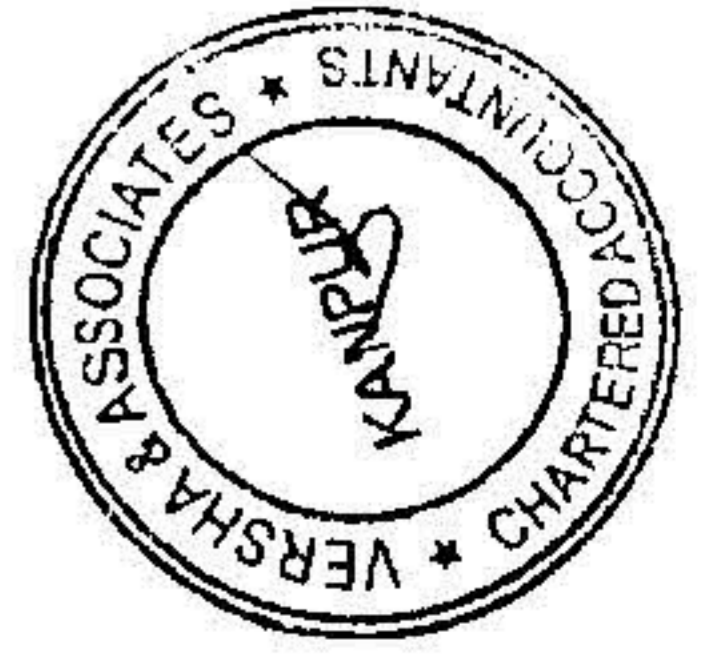
**7. INVESTMENTS**

a. Long term investments are carried at their cost or face value whichever is lower. However any permanent diminution in their value as on the date of the Balance Sheet is provided for.

b. Short Term investments are carried at their cost or market value (if quoted) whichever is lower.

**8. Earmarked/Endowment Funds**

The following long terms funds are earmarked for specific purposes. Each of the funds has a separate bank account. Those with large balances also have investments in Government Securities, Debentures and Bonds and Term Deposits with Banks. The income from investments / advances (House Building Conveyance and computer) on accrued basis and interest on savings Bank Accounts are credited to the respective Funds. The expenditure and advances (in the case of House Building & Conveyance/Computer) are debited to the fund. The assets created out of Earmarked Funds where the ownership Vests in the Institution, are merged with the assets of the Institution by crediting an equal amount to the Capital Fund. The balance in the respective funds is carried forward and is represented on the assets side by the balance at Bank, Investments and accrued interest.



**8.1 CORPUS FUND** was established in (year). Matching contribution from University Grants Commission, Recognition /Affiliation fee received from Colleges and other academic institutions, Institution's share of Consultancy fees and contributions from Research Projects are treated as additions to Corpus fund.

Income from investments of the fund is added to the Fund. The Corpus Fund is utilized for both Revenue and Capital expenditure based on the guidelines by the University Grants Commission and the Executive council of the Institution from time to time. The assets created out of the Corpus Fund are merged with the assets of the Institution by crediting an equal amount to the Capital Fund. The balance in the Corpus Fund which is carried forward is represented by the balance in a separate Bank account, investment in RBI Bonds and Fixed Deposits with the Bank and Accrued interest on investments.

**8.2 A.D. Fund**

This fund was established on 1<sup>st</sup> February 2006. The fund is to be utilized for some of the innovative Programmes, and for sustenance of its research and such other development activities as laid down by the Executive Council from time to time.

**8.3 House Building Advances Fund**

A revolving fund for the purpose of paying interest bearing advances to the officers & staff for House Building.

**8.4 JRF/SRF Fund**

Fund provided by the UGC/Government for the purpose of paying Fellowships to Junior/Senior Research Fellows.

**8.5 Conveyance Fund (including Computer advances)**

A revolving fund for the purpose of paying interest advances to officers and staff for the purchase of motor cars, two wheelers and computers.

**8.6 Rajiv Gandhi National Fellowship Fund**

Fund provided by University Grants Commission for fellowship to SC/ST Students of the University.



**8.7 Endowment Funds**

Endowments are funds received from various individual donors, Trusts and other organizations, for establishing Chairs and for Medals & Prizes, as specified by the Donors. While each of Endowment funds has its own investment there is one savings Bank Account for all the Endowment funds, as the uninvested balances against them are negligible.

The income from investment of each Endowment Fund is added to the Fund. The interest on Savings Bank a/c is allocated to all the Endowment funds in the ratio of the year end closing balances in each fund. The expenditure on Medals & Prizes is met from the interest earned on investment of the respective Endowment Funds and the balance is carried forward. In respect of Chairs, however, the corpus of the Endowment is also used.

The balances are represented by Investment in RBI Bonds and Fixed Deposits and balance in the Saving Bank Account common for all Endowment, and Accrued Interest on Investments.

**9. GOVERNMENT AND UGC GRANTS**

9.1 Government Grants and UGC grants are accounted on realization basis. However, where a sanction for release of grant pertaining to the financial year is received before 31<sup>st</sup> March and the grant is actually received in the next financial year, the grant is accounted on cash basis and an equal amount is shown as recoverable from the Grantor.

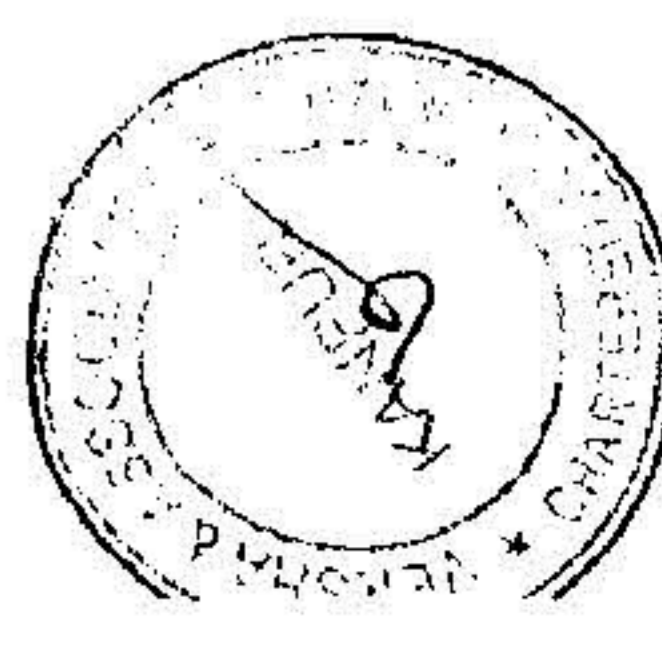
9.2 To the extent utilized towards capital expenditure, (on cash basis) government grants and grants from UGC are transferred to the Capital Fund.

9.3 Government and UGC grants for meeting Revenue Expenditure (on cash basis) are treated, to the extent utilized, as income of the year in which they are realized.

9.4 Unutilized grants (including advances paid out of such grants) are carried forward and exhibited as a liability in the Balance Sheet.

**10. INVESTMENTS OF EARMARKED FUNDS AND INTEREST INCOME ACCRUED ON SUCH INVESTMENTS:**

To the extent not immediately required for expenditure, the amounts available against such funds are invested in approved Securities & Bonds or deposited for fixed term with Banks, leaving the Balance in Savings Bank Accounts. Interest received, interest accrued and due and interest accrued but not on such investments are added to the respective funds and not treated as income of the Institution.



**11. SPONSORED PROJECTS**

11.1 In respect of ongoing Sponsored Projects, the amounts received from sponsors are credited to the head "Current Liabilities and Provisions-Current Liabilities-Other Liabilities-Receipts against ongoing sponsored projects." As and when expenditure is incurred/advances are paid against such projects, or the concerned project account is debited with allocated overhead charges, the liability account is debited.

11.2 In addition to the Earmarked Fund for the Junior Research Fellowships funded by the University Grants Commission, Fellowships and Scholarship are also sponsored by various organizations. These are accounted in the same way as Sponsored Projects except that the expenditure generally is only on disbursement of Fellowships and Scholarships, which may include allowances for contingent expenditure by the Fellows and scholars.

11.3 The Institution itself also awards Fellowships and Scholarships, which are accounted as Academic expenses.

**12. INCOME TAX**

The income of the institution is exempt from Income Tax under Section 10(23c) of the Income Tax Act. No provision for tax is therefore made in accounts.

Place : Kanpur

Date : 24-06-2019

  
(ANAND ROY) (YOGENDRA DWIVEDI)  
L.D.C CASHIER

  
(ANUPAM BAJPAI)  
U.D.C

  
(JUGNU KUMAR)  
Admin.Cum A.O.

  
(S.K. MEHTA)  
DIRECTOR



**SCHEDULE:24**  
**CONTINGENT LIABILITIES AND NOTES TO ACCOUNTS (ILLUSTRATIVE)**

**1. CONTINGENT LIABILITIES:**

1.1 As on 31.03.2019 Court Cases filed against the Institution, by former / present employees, tenants and contractors and arbitration cases contractors, were pending for decisions. The suits filed by employees were establishment - related viz. promotion, increments, pay scales, termination etc. The quantum of the claims is not ascertainable. The claim in the suits and arbitration cases by contractors amounted to Rs. NIL Lakhs (Previous Year Rs. NIL Lakhs).

1.2 Letter of credit established by the Bank on behalf of the institution and outstanding on 31.03.2019 Rs. NIL (Previous Year Rs. Nil).

1.3 Disputed demands in respect of Sales Tax Rs. NIL (Previous Year Rs. NIL).  
Municipal Taxes Rs. NIL (Previous Year Rs. NIL).

**2. CAPITAL COMMITMENTS**

The Value of contracts remaining to be executed on Capital Account and not provided for (Net of Advances) amounted to Rs. NIL as on 31.03.2019 (Previous Year Rs. NIL).

**3. FIXED ASSETS:**

3.1 Additions in the year to Fixed Assets in Schedule 4A include Assets purchased out of OH-35 (Rs.8.93), A.D. Fund (Rs. NIL), NIL Funds (Rs. NIL), Sponsored projects (Rs. NIL) and Library Books and other assets of the value of Rs. NIL gifted to the Institution. The Assets have been set up by credit to Capital Fund.

3.2 In the Balance Sheet as on 31.03.2019 and the Balance Sheets of earlier years, Fixed Assets created out of OH-35, and the depreciation on those additions respectively have been exhibited distinctly in Sub Schedules A,B,C and D to main schedule of Fixed Assets (Schedule 4).

3.3 Fixed assets as set out in Schedule 4 do not include assets purchased out of funds of sponsored projects, held and used by the Institution, as project contracts include stipulations that all such assets purchased out of projects funds will remain the property of the sponsors.



3.4 During the Year amount paid for building Repair & Maintenance Rs 1192850 but capitalized which will be capitalised next year due to sufficient fund not available in OH-35

The details of such assets are:

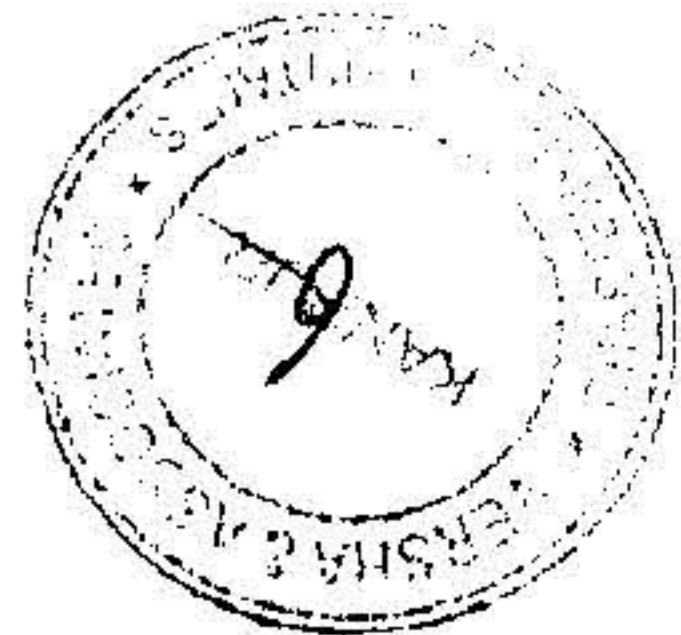
Assets	Original Cost as on 01.04.2018 Rs.	Additions during the year Rs.	Total Rs.	Notional Depreciation Opening Balance	Notional Depreciation for the Year Rs.	Total Notional Depreciation	Total Book value on 31.03.2019 Rs.
Laboratory Equipment	NIL	NIL	NIL	NIL	NIL	NIL	NIL
Computers	2.86	4.32	7.18	37.95	1.58	39.53	5.60
Office equipment	4.32	0.41	4.73	13.97	1.40	15.37	3.33
Furniture, Fixtures & Fittings	21.15	NIL	21.15	23.62	3.36	26.98	17.79
<b>Total</b>	<b>28.33</b>	<b>4.73</b>	<b>33.06</b>	<b>75.54</b>	<b>6.34</b>	<b>81.88</b>	<b>26.72</b>

4. **PATENTS** : An accounting policy in respect of expenditure on Patents was evolved for the first time during ..... the expenditure incurred on Patents granted during the year upto.....and the expenditure on the applications for Patents pending as on 31.03.2019 were set up in the accounts of by credit to Capital Fund. The expenditure incurred in ....., has directly been debited to the head.

5. **DEPOSIT LIABILITIES** : The amount outstanding as Earnest Money Deposit & Security Deposits of Rs. NIL towards unclaimed deposits, prior to the Financial Year.....was transferred to Revenue Account and accounted as Miscellaneous Income for the Year.....

6. **EXPENDITURE IN FOREIGN CURRENCY**:

- a. Travel NIL
- b. Foreign Drafts for import of chemicals etc. NIL
- c. Others NIL





## 7. CURRENT ASSETS, LOANS, ADVANCES AND DEPOSITS

In the opinion of the Management, the current assets, Loans, Advances and Deposits have a value on realization in the ordinary course, equal at least to the aggregate amount shown in the Balance Sheet.

8. The details of balances in Saving Bank Accounts, Current Accounts and Fixed Deposit Accounts with Banks are enclosed as attachment 'A' to the Schedule of Current Assets.

9. Previous year's figures have been regrouped wherever necessary.

10. Figures in the Final accounts have been rounded off to the nearest rupee.

11. Schedule 1 to 24 are annexed to and form an integral part of the Balance Sheet at 31<sup>st</sup> march 2019 and the Income & Expenditure account for the year ended on that date.

12. As the Provident Fund Accounts and the New Pension Scheme Account are owned by the members of those funds and not by the Institution, these accounts were separated from the Institution's Account from ..... A Receipts & Payments Account, an Income & Expenditure Account (on cash basis) and a Balance Sheet of the Provident Fund Accounts as well as the New Pension Scheme for the year 2018-19 have been attached, to the Institution's Accounts. A large portion of the New Pension Scheme funds (Rs.....Crores) in respect of Nine employees who have been allotted PRA numbers has been transferred up to 31.03.2019, to National Securities Depository Limited (NSDL) – Central Record Keeping Agency (CRA). The balance held in New Pension Scheme in the Institution in respect of about NIL members will be transferred in NIL once the PRA numbers are allotted by the agency.

13. During the Year

Place : Kanpur

Date : 24-06-2019

  
(ANAND ROY)  
L.D.C

  
(YOGENDRA DWIVEDI)  
CASHIER

  
(ANUPAM BAJPAI)  
U.D.C

  
(JUGNU KUMAR)  
ADMIN.- CUM A.O.

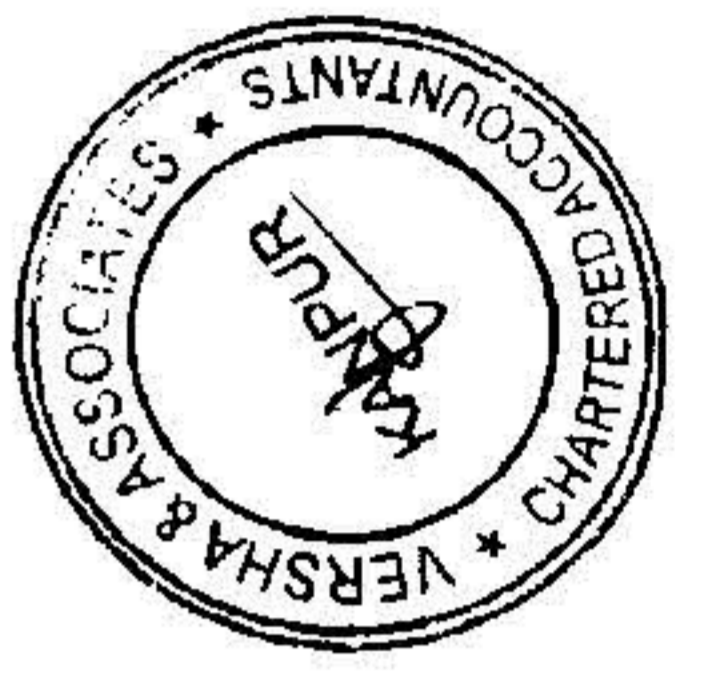
  
(S.K. MEHTA)  
DIRECTOR



RECEIPTS AND PAYMENTS ACCOUNT

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATIONS)  
 NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR  
 RECEIPT AND PAYMENT ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2019

RECEIPTS	Current Year				Previous Year	Current Year				Total	Previous Year	
	OH-31	OH-34	OH-35	OH-36		OH-31	OH-34	OH-35	OH-36			
I. Opening Balances												
a) Cash Balances												
b) Bank Balance												
i. In Current accounts		41386.69			41386.69							
ii. In deposit accounts												
iii. Savings accounts	2722486.99	9716.00	955870.00	2444907.00	2187811.99							
ii. Total					6132989.99							
II. Grants Received												
a. From Government of India	11000000.00	40617000.00	0.00	25000000.00	166100000.00							
b. From State Government												
c. From other sources (details)												
(Grants for capital & revenue exp/ to be shown separately if available)												
III. Academic Receipts												
IV. Receipts against Earmarked/Endowment Funds												
V. Receipts against Sponsored Projects/Schemes												
VI. Receipts against sponsored Fellowships and Scholarships												
VII. Income on investments from												
a) Earmarked/Endowment funds												
b) Other investments												
VIII. Interest received on												
a) Bank Deposits												
b) Loans and Advances												
c) Savings Bank Accounts	139517.00				139517.00							
d) Other (Advertisement & RTI fees)	4590.00				4590.00							
IX. Investments encashed												
X. Term Deposits with Scheduled Banks encashed												
XI. Other income (including Prior Period income)												
a) Cancellation of Cheques	259578.00				259578.00							
b) Recovery from staff Loan												
c) Estt Plan receivable												
XIII. Miscellaneous Receipts including Statutory Receipts												
XIV. Any Other Receipts (Cancellation of cheques of previous year)												
Loan Received from Establishment												
TOTAL	14126181.99	40622102.69	955870.00	2744907.00	448749061.68	166100000.00	40622102.69	955870.00	2744907.00	448749061.68	166100000.00	448749061.68



*(Signature)*  
 (S.K. MEHTA)  
 DIRECTOR

*(Signature)*  
 (JUGNU KUMAR)  
 ADMIN - CLERK A.O.

*(Signature)*  
 (ANUPAM BAUPAI)  
 U.D.C.

*(Signature)*  
 (SUDHAKARA DWIVEDI)  
 CASHIER

*(Signature)*  
 (ANAND ROY)  
 L.D.C.

Place - KANPUR  
 Date - 24.06.2018

# GPF AND NPS ACCOUNTS

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATION)  
 NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR.  
 PROVIDENT FUND ACCOUNT  
 BALANCE SHEET AS AT MARCH 31, 2019

Amount in Rupees					
Amount Previous Year	Liabilities	Amount Current Year	Amount Previous Year	Assets	Amount Current Year
	GPF		13772461.48	Investment	14233797.48
18238395.00	Opening Balance	15486749.00	1157011.59	Int. accrued as on 31.03.2019	1669381.79
	Less: Subscription for March 2018			Subscription Due for March, 2019	
	G. P. F. RESERVE FUND			GPF	
2429900.00	Add: Subscriptions in the Year	2707800.00		CPF	
	Add: Sub for March 2019			UC due to CPF	
1152947.00	Add: Interest Credited	1203854.00		NPS-II	
-6334493.00	Less: Advance/withdrawal	-2620090.00			
15486749.00	Closing Balance	16778313.00		Tax recovered from interest on Investments Pending refund from Income Tax Department	
				Income Tax Department	
			26706.64	G. P. F. RECEIVABLE	26706.64
	CPF				
	Opening Balance			Cash at Bank	916314.93
	Less: Sub. For March 2018		530569.29	SBI/GPF S/B A/c	204766.45
	Add: Subscriptions in the Year			UBI/S/B A/c	711548.48
	Less: Sub. For March 2019				
	Add: Interest Credited				
	Less: Advance/withdrawal				
	Closing Balance				
	University Contribution (CPF)				
	Opening Balance				
	Less: Contribution for March 18				
	Add: Subscriptions in the year				
	Add: Contribution for March 19				
	Add: Interest Credited				
	Less: Advance/withdrawal				
	Closing Balance				
	NPS Tier-II Account				
	Opening Balance				
	Less: Sub for March 2018				
	Add: Subscriptions in the year				
	Add: Sub for March 2019				
	Add: Interest Credited				
	Less: Advance/withdrawal				
	Closing Balance				
	Interest Reserve				
	Opening Balance				
	Add: Excess of income over Expenditure	41181.20			
	Closing Balance				
15486749.00	TOTAL	16819494.20	15486749.00		16819494.20
					15486749.00



*(Signature)*  
 (S.N. MEHTA)  
 DIRECTOR

*(Signature)*  
 (JUGNU KUMAR)  
 ADMIN. CUM A.O.

*(Signature)*  
 (ANUPAM BAJPAI)  
 U.D.C.

*(Signature)*  
 (GONDRA DWIVEDI)  
 CASHIER

PLACE : KANPUR  
 DATE : 24.06.2019  
 (ANAND ROY)  
 L.D.C.

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATION)  
 NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR.

PROVIDENT FUND ACCOUNT  
 INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31.03.2019

Amount	Expenditure	Amount	Amount	Income	Amount
31.03.2018		31.03.2019	31.03.2018		31.03.2019
1152947.00	Interest Credited to:		1124305.00	Interest earned on Investment	1247035.30
64.64	GPF Account	1201538.00	2000.00	Add: Interest accrued on 03/18	
	Bank Charges				
	Transfer to reserve fund	45497.20			
	CPF Account			Add: Tax recovered on Interest- Refund to be obtained	
	University Contribution (CPF)				
	NPS Tier-II Account		26706.64	Less Interest accrued for March 18	
	Excess of Income over Expenditure			Excess of Expenditure over income	
1153011.64	Total	1247035.20	1153011.64		1247035.30

PLACE : KANPUR  
 DATE : 24.06.2019  
 (ANAND ROY)  
 L.D.C

(MOHENDRA DWIVEDI)  
 CASHIER

(ANUPAM BAJPAI)  
 U.D.C

(JUGNU KUMAR)  
 ADMIN - CUM A.O.

(S.K. MEHTA)  
 DIRECTOR



**FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATION)  
NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR.  
PROVIDENT FUND ACCOUNT  
RECEIPTS AND PAYMENTS ACCOUNTS FOR THE FINANCIAL YEAR 2018-19**

Receipts	Amount	Payments	Amount
Opening Balance as on 01.04.2018			
SBI, Branch-I	15486749.00	GPF Adv./ Withdrawal	2620090.00
SBI, Branch-II		CPF Adv./ Withdrawal	
Bank		NPS Tier-II	
		University Contribution Withdrawal	
GPF Subscription			
CPF Subscription	2707800.00	Investment during the year	
CPF University Contribution		Closing Balance:	16778313.00
NPS Tier-II Account		SBI, Branch-I	
Investment Encashed		SBI, Branch-II	
Interest Received	1203854.00	Bank	
<b>Total</b>	<b>19398403.00</b>	<b>Total</b>	<b>19398403.00</b>

PLACE : KANPUR  
DATE : 24.06.2019

*Anand Roy*  
(ANAND ROY)  
L.D.C

*Dwivedi*  
(DIPENDRA DWIVEDI)  
CASHIER

*Anupam Bajpai*  
(ANUPAM BAJPAI)  
U.D.C

*Jugnu Kumar*  
(JUGNU KUMAR)  
ADMIN.- CUM A.O.

*S.K. Mehta*  
(S.K. MEHTA)  
DIRECTOR



FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATION)  
 NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR.  
 NPS TIER - I ACCOUNT  
 BALANCE SHEET AS AT MARCH 31, 2019

Amount Previous Year	Liabilities	Amount Current Year	Amount Previous Year	Assets	Amount Current Year
	NPS Tier-I Account			NPS Tier-I Account	
	Opening Balance			Subscription and Contribution due	
	Employee's Contribution			for 03/2019	
187692.62	Employer's Contribution	203151.86			
	NPS Reserve Fund				
	Less: Sub. For 03/2018				
	Add: Sub+ U Contribution			Investment	
259210.00	ADD: NPS Trust Payable			Interest Accrued but not due	
	Add: Interest Credited		457537.86	Balance at Bank	212104.86
	Less: Transferred to NSDL			NPS Receivable	
	Add: Sub +UC for 03/2018				
	Excess of Income over Expenditure				
	Balance as on 01.04.2018				
10635.24	Add: During the year	8953.00			
457537.86	Total	212104.86	457537.86	Total	212104.86

PLACE : KANPUR  
 DATE : 24.06.2019

*Anand Roy*  
 (ANAND ROY)  
 L.D.C

*Yogendra Dwivedi*  
 (YOGENDRA DWIVEDI)  
 CASHIER

*Anupam Bajpai*  
 (ANUPAM BAJPAI)  
 U.D.C

*Jugnu Kumar*  
 (JUGNU KUMAR)  
 ADMIN.- CUM A.O.

*S.K. Mehta*  
 (S.K. MEHTA)  
 DIRECTOR





Sc

FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATION)  
 NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR.

NPS TIER - I ACCOUNT

INCOME AND EXPENDITURE ACCOUNT FOR THE FINANCIAL YEAR 2018-19

Amount Previous Year	Expenditure	Amount in Rupees	
		Amount Previous Year	Amount Current Year
	Interest Credited to Subscribers Account	10635.24	
	Bank Charges		8953.00
10635.24	Excess of Income over Expenditure transferred		
			Less: Interest Accrued 31.03.2018
			Interest Accrued but not due
10635.24	Total	10635.24	8953.00

PLACE : KANPUR

DATE : 24.06.2019

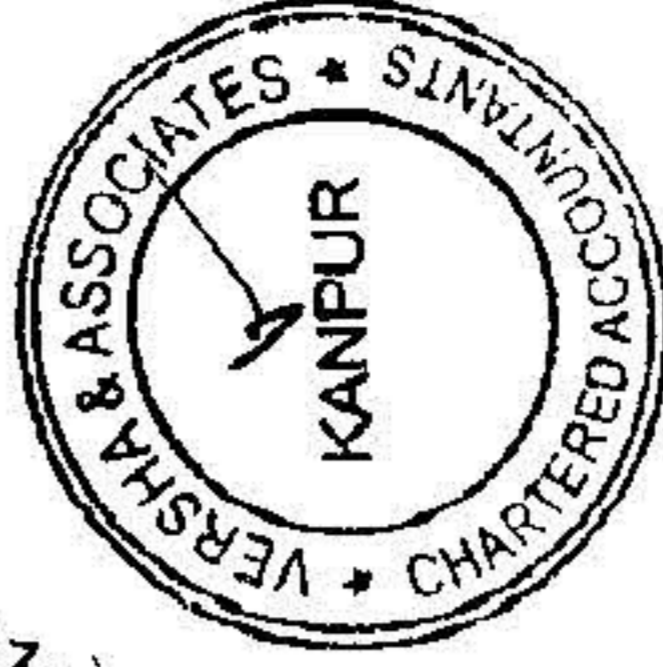
*Anand Roy*  
 (ANAND ROY)  
 L.D.C

*Yogendra Dwivedi*  
 (YOGENDRA DWIVEDI)  
 CASHIER

*Anupam Bajpai*  
 (ANUPAM BAJPAI)  
 U.D.C

*Jugnu Kumar*  
 (JUGNU KUMAR)  
 ADMIN - CUM A.O.

*S.K. Mehta*  
 (S.K. MEHTA)  
 DIRECTOR



FORM OF FINANCIAL STATEMENTS (NON-PROFIT ORGANISATION)  
 NAME OF ENTITY :- BOARD OF APPRENTICESHIP TRAINING (NORTHERN REGION), KANPUR.  
 NPS TIER-I ACCOUNT

RECEIPTS AND PAYMENTS ACCOUNT FOR THE FINANCIAL YEAR 2018-19

	Amount in Rupees	
	Receipts	Payments
	Amount	Amount
Opening Balance as on 01.04.2018		
NPS Tier-I Account	457537.86	Investment
Employee Contribution		Withdrawal/Refund to NSDL
Employer Contribution		254386.00
		Closing Balance as on 31.03.2019
		212104.86
Interest Received on Investment		
Interest on saving bank a/c	8953.00	
Interest Encashed		
<b>Total</b>	<b>466490.86</b>	<b>Total</b>
		<b>466490.86</b>

1 04 1

PLACE : KANPUR  
 DATE :24.06.2019

*(Signature)*  
 (ANAND ROY)  
 L.D.C

*(Signature)*  
 (YOGENDRA DWIVEDI)  
 CASHIER

*(Signature)*  
 (ANUPAM BAJPAI)  
 U.D.C

*(Signature)*  
 (JUGNU KUMAR)  
 ADMIN.- CUM A.O.

*(Signature)*  
 (S.K. MEHTA)  
 DIRECTOR



**Separate Audit Report of the Comptroller and Auditor General of India on the accounts of the Board of Apprenticeship Training (Northern Region), Kanpur for the year ended 31 March, 2019**

We have audited the attached Balance Sheet of the Board of Apprenticeship Training (Northern Region), Kanpur (Board) as at 31 March 2019, the Income and Expenditure Account and Receipts and Payments Account for the year ended on that date under Section 20 (1) of the Comptroller and Auditor General's (Duties, Powers and Conditions of the Service) Act, 1971. The audit has been entrusted for the period up to 2022-23. These financial statements are the responsibility of the Board's management. Our responsibility is to express an opinion on these financial statements based on our audit.

2. The Separate Audit Report contains the comment of the Comptroller and Auditor General of India (CAG) on accounting treatment only with regard to the classification, conformity with the best accounting practices, accounting standard and disclosure norms, etc. Audit observation on financial transactions with regard to compliance with the Law, Rules and regulation (Propriety and Regularity) and efficiency-cum-performance aspects etc., if any, are reported through Inspection Reports/ CAG's Audit Reports separately.

3. We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidences supporting the amounts and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of financial statements. We believe that an audit provides a reasonable basis for our opinion.

4. Based on our audit, we report that:

(i) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit;

(ii) The Balance Sheet, Income and Expenditure Account and Receipts and Payments Account dealt with by this report have been drawn up in the format of Financial Statement for Central Higher Educational Institutes issued by MHRD, Government of India.

(iii) In our opinion, proper books of accounts and other relevant records have been maintained by the Board of Apprenticeship Training (Northern Region), Kanpur as required under Rule 59 of the Rules and Regulation of the Board in so far as it appears from our examination of such books.

(iv) We further report that:

**(A) Balance Sheet**

**(A.1) Designated/Earmarked/Endowment Funds (Schedule-2) ₹.129.90 lakh**

The Board neither designated/earmarked any of its funds to be reckoned as earmarked fund nor had received any fund on account of the endowment whereas the Board has included ₹ 129.90 lakh under 'Designated/Earmarked/Endowment Funds' instead of 'Capital Fund'. This resulted in overstatement of 'Designated/Earmarked/Endowment Funds' and understatement of 'Capital Fund' by Rs.129.90 lakh each.

**(A.2) Capital/Corpus Fund (Schedule 1) ₹ 94.85 lakh**

The above includes ₹ 56.00 lakh pertaining to unspent grant. This resulted in overstatement of Capital Fund by ₹ 56.00 lakh and understatement of 'Current Liabilities & Provisions' by the same amount.

**(B) General ₹ 44.87 crore**

**(B.1)** The Board has not taken back seventy four 'time barred cheques' amounting to ₹ 30.26 lakh of period March 2017 to December 2018. This resulted in understatement of 'Receipts' and 'Bank Balance' ₹ 30.26 lakh each.

**(B.2)** The Board has not made provision for 'retirement benefits' on actuarial basis as required in AS-15 and Format of Accounts prescribed by MHRD.

(B.3) The Board has prepared its Annual Accounts on 'Cash' system of accounting, which is in contravention of format approved by MHRD.

**(C) Grants-in-aid**

The Board received ₹ 4425.75 lakh (grants-in-aid ₹4421.71 lakh and miscellaneous receipts ₹4.04 lakh). After taking opening balance of ₹61.74 lakh total fund available worked out to ₹4487.49 lakh. The Board utilized ₹4431.49 lakh leaving a balance of ₹56.00 lakh as on 31 March 2019.

(v) Subject to our observations in the proceeding paragraphs, we report that the Balance Sheet, Income and Expenditure Account and Receipts and Payments Account dealt with by this report are in agreement with books of accounts.

(vi) In our opinion and to the best of our information and according to the explanations given to us, the said financial statements read together with the accounting policies and notes on accounts and subject to the significant matters stated above and other matters mentioned in Annexure give a true and fair view in conformity with accounting principles generally accepted in India:

(a) In so far as it relates to the Balance Sheet, of the state of affairs of the Board of Apprenticeship Training (Northern Region), Kanpur as at 31 March 2019; and

(b) In so far as it relates to Income and Expenditure account of the 'surplus' for the year ended on that date.

**For and on behalf of the C&AG of India**

Place: Lucknow

Date: 25.10.19



**Principal Director of Audit (Central)**

**Annexure**

**1. Adequacy of Internal Audit System**

The Board does not have an Internal Audit Wing. However, the Internal Audit of Board has been conducted by a Chartered Accountant firm during 2018-19. The Internal Audit Manual has not been prepared by the Board.

**2. Adequacy of Internal Control System**

Internal control system of the Board reflected following deficiencies:

- Non adjustment of advance of ₹9.00 lakh given to National Technical Man-power Information System (NTMIS) however, the project has been closed on 31 March, 2013.
- Non recovery of TDS of ₹ 1.95 lakh wrongly deducted by a bank on maturity of 9 FDRs.

**3. System of Physical Verification of Fixed Asset**

Physical verification of fixed assets has been carried out for the year 2018-19.

**4. System of Physical Verification of Inventory**

Physical verification of inventories has not been carried out for the year 2018-19.

**5. Regularity in Payment of Statutory Dues**

The Board is regular in payment of statutory dues.

  
Dy. Director (CE)