

Board of Apprenticeship Training (Northern Region), Kanpur

Ref. No. BT/TPA/757 dated 12.09.2022

Invitation for Expression of Interest For Empanelment as Third Party Aggregator (TPA) with BOAT(NR)

The Board of Apprenticeship Training, Northern Region [BOAT(NR)] under the Department of Higher Education, Ministry of Education, Government of India, implements National Apprenticeship Training Scheme (NATS) in Northern Region of the country under the Apprentices Act, 1961, as amended in 1973 and thereafter, for Degree & Diploma holders in Engineering / Technology / Pharmacy / Architecture / Hotel management and Catering Technology / Library Science / Agriculture / Dairy / Biotechnology / Biomedical / Environment / Food Technology / Fashion Technology / Modern Office Management / Secretarial Practice/ many more as prescribed in the Apprentices Act and the Apprenticeship Rules. Further, the Board, w.e.f. 28.12.2021, has also been mandated to implement apprenticeship training for Graduates (Bachelor) in general streams such as Arts, Science, Commerce, Computer Application, Business Administration, Hotel Management, Fashion Designing, Management Science, Fine Arts, Event Management, Journalism and Mass Communication, Social Work, Business Studies, Travel and Tourism Management, Design, Performing Arts etc.

In order to facilitate the establishments/industries and to undertake apprenticeship training program as mandated under the Apprentices Act, 1961, and amended thereafter, a provision has been made under section 8(2) of the Apprentices Act, 1961. It enables several employers to join together either themselves or through an agency, approved by the Apprenticeship Adviser, to provide apprenticeship training to the apprentices under them according to the guidelines issued by the Government from time to time. Accordingly, agency namely "Third Party Aggregator (TPA)" has been created and about 100 TPAs have already been empaneled throughout the country by MSDE for scaling up implementation of the Apprentices Act. Since the apprenticeship training program involves multiple stakeholders, the role of facilitators or TPAs becomes important for mobilizing the aspirants (of apprenticeship training) and in mapping their preferences with the requirement of the establishments, and assisting the establishments in implementation of Apprentices Act and its compliance. In the same line, BOAT(NR) wants to support the establishments/industries by providing them facility of Third Party Aggregator (TPA).

Role of NATS TPA

- i) To mobilize and counsel new establishments in the States/UTs/NCT under the jurisdiction of BOAT(NR) to register atleast 10 new establishments (those who have not engaged apprentices for last three years) per month under NATS and assist them in registering atleast 500 contracts of Apprentices per month (moving average) in next 06 months after empanelment as NATS TPA with BOAT(NR).
- ii) To mobilize and counsel eligible aspirants to undergo apprenticeship training.
- iii) To match the requirement of establishments for apprentices with the preferences of aspirants (to undergo apprenticeship training).
- iv) To assist the establishments in selection and engagement of apprentices.
- v) To assist the establishments in creating contracts of apprentices on the NATS portal for registration.
- vi) To assist the establishments in designing the Training Program for the duration of apprenticeship training and uploading it on the NATS portal.
- vii) To assist the establishments in operation of all the modules of NATS portal.
- viii) To assist the establishments in furnishing all the returns on the NATS portal.
- ix) To assist the establishments in assessment of apprentices during training and fulfill the requirement for issue of certificates.
- x) Apart from sl.no. iv to ix above, to assist the establishments in all other compliances required under Apprentices Act.
- xi) NATS TPA must not charge any fee/money from aspirants (of apprenticeship training) and apprentices. However, it may charge a nominal fee from the establishment for services rendered such as mobilization of eligible candidates, providing administrative support etc. to the establishment to run its apprenticeship training program.
- xii) NATS TPA will have to submit progress report on monthly basis to BOAT(NR).

Terms and Conditions of empanelment as NATS TPA

- i) Initially Institution/Organization/Agency will be empaneled for a term of 6 months and the term may be extended based on satisfactory performance as TPA if their services are required further.
- ii) Performance of the institution/organization/agency empaneled as NATS TPAs will be reviewed monthly.

- iii) BOAT (NR) reserves the right to remove any institution/organization/agency from the empaneled list at any time without assigning any reason.
- iv) BOAT (NR) also reserves the right to modify the terms and conditions for empanelment of institution/organization from time to time and such modified terms shall be binding on the empaneled institution/organization/agency.
- v) The empaneled institution/organization/agency will be required to maintain high level of professional ethics and they will not act in any manner which is detrimental to the interest of the NATS / BOAT(NR) / MOE and other Central/State Govt. organizations.

Eligibility for NATS TPA

Institutions / Organizations / Agencies fulfilling the following criteria may apply for empanelment as NATS TPA:

- i) Institution / Organization / Agency should be registered as a Company/Partnership or Proprietary Firm/Trust/Society/NGO/Industry Association or Chamber with concerned authority.
- ii) Institution / Organization / Agency with at least two years of experience of working in the area of Industrial training / skilling / education / placement / non-profit activities / working as a registered industry association or chamber.
- iii) Institution / Organization / Agency should have a registered office (with an expert team and sufficient infrastructure in place at its Head Quarters/Branch so as to be able to coordinate for running of an apprenticeship program).
- iv) Institution / Organization/ Agency should have exposure in mobilization of qualified youth for skilling interventions, facilitating wage / self-employment or involved with non-profit activities pertaining to social/community development.
- v) Institution / Organization/ Agency should furnish letters from at least 05 establishments willing to engage apprentices, stating they are willing to consider the applicant institution/organization/agency as NATS TPA.
- vi) Institution / Organization/ Agency will have to submit an undertaking that they will register atleast 10 new establishments (those who have not engaged apprentices for last three years) per month under NATS and assist them in registering atleast 500 contracts of Apprentices per month (moving average) in next 06 months after empanelment as NATS TPA with BOAT(NR).
- vii) Such Institution / Organization/ Agency or any of its concern applying for empanelment should not have been blacklisted by any organization and they will have to furnish a self-declaration in this regard.

Selection Process for NATS TPA

- i) Institution / Organization/ Agency fulfilling above criteria may fill information in the Application Form in google link <https://forms.gle/VVp71aNu4EAxLNSZ6> expressing their interest for empanelment as TPA with BOAT(NR) latest by **18.09.2022** for participating in scrutiny process of 1st lot empanelment, and between **19.09.2022 to 28.09.2022** for participating in scrutiny process of 2nd lot empanelment. They will be intimated about date & time of meeting with the concerned officials/committee for discussion.
- ii) During the meeting mentioned above at sl.no. i, Institution / Organization/ Agency will have to produce documents in support of criteria as mentioned above under “Eligibility for NATS TPA”.
- iii) Applications will be scrutinized by a duly constituted Committee at BOAT(NR). The applicants found suitable will be informed accordingly by BOAT(NR).
- iv) The committee, if deems fit, may refer the application(s) to the higher authority(ies) or any Agency(ies) for further review/verification/field verification.
- v) The committee, if deems fit, may also invite the short-listed applicant(s) for further meeting and/or request applicant to give a presentation on a pre-fixed date.
- vi) The committee reserves the right to accept/reject any/all of the applications and the decision of the committee shall be final and binding to applicants.

Note: This document and other related information/link with regard to NATS TPA is uploaded on the website “www.boatnr.org” under the section “TPA”.

=====XXXX=====